



**SUMMARY OF PROCEEDINGS
COUNTY OF SUTTER, STATE OF CALIFORNIA
SESSION OF JUNE 23, 2026**

LOCATION: Council Chambers
1201 Civic Center Blvd.,
Yuba City, CA 95993

3:00 PM REGULAR MEETING/CALL TO ORDER

Chair Ziegenmeyer called the meeting to order, directed the Board Clerk to call the roll of the Board, and the attendance is shown below:

Attendee Name	Title	Status
Jeffrey K. Boone	District 1	Present
Dan Flores	District 2	Present
Mike Ziegenmeyer	Chair, District 3	Present
Karm Bains	Vice Chair, District 4	Present
Jeff Stephens	District 5	Present

INVOCATION

Dan Callaghan, Legacy Baptist Church, led the Board and the audience in the invocation.

PLEDGE OF ALLEGIANCE

Dave Dillabo, Yuba Sutter Fair CEO & Manager, led the Board and the audience in the Pledge of Allegiance.

PRESENTATIONS

Paul Danczyk, COO of CSAC's California Foundation, gave opening remarks about CSAC's William "Bill" Chiat Institute for Excellence in County Government program, announced the graduates, and presented them with certificates and pins.

Chair Ziegenmeyer presented a certificate of recognition to Dave Dillabo, Yuba Sutter Fair CEO and Manager.

Mr. Dillabo accepted the certificate on behalf of the Yuba Sutter Fair Board of Directors, encouraged everyone to attend the Fair, and thanked the Board for their recognition.

Chair Ziegenmeyer presented Kristin Kircher, Teacher, Barry Elementary School, with a plaque for receiving the NBC Sports Bay Area & California and Provident Credit Union 2026 All-Star Teacher Award.

Ms. Kircher accepted the plaque, spoke about the nomination process and being selected as the winner, and thanked the Board for their recognition.

Chair Ziegenmeyer presented a proclamation recognizing June 2026 as National Safety Month in Sutter County to Veronica Baumgardner, Human Resource Director and Jason Claunch, Risk Management Administrator.

Mr. Claunch and Ms. Baumgardner accepted the proclamation and thanked the Board for their recognition.

PUBLIC COMMENT

Members of the public read a letter regarding Election Code 16000 and requested that the Board not certify the election results.

A member of the public thanked the Board and staff for their service.

A member of the public inquired about the agreement term for agenda item 15.

Sarah Eberhardt-Rios, Health and Human Services Director, answered questions from the public.

CONSENT CALENDAR

The Board approved the Consent Calendar items 1-25, with agenda item no. 23 removed from the agenda, and as follows:

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Karm Bains, Vice Chair, District 4
SECONDER:	Jeff Stephens, District 5
AYES:	Boone, Flores, Ziegenmeyer, Bains, Stephens

Agricultural Commissioner

- 1) **Approval of a Cooperative Agreement with the California Department of Food and Agriculture for weighmaster enforcement for FY 2026-27 in an amount not to exceed \$480 and authorization for the Agricultural Commissioner to sign the agreement (MT7784) (A26-097)**
- 2) **Approval of a Cooperative Agreement with the California Department of Food and Agriculture for petroleum products enforcement for FY 2026-27 in an amount not to exceed \$1,950 and authorization for the Agricultural Commissioner to sign the agreement (MT7785) (A26-098)**

Auditor-Controller

- 3) **RESOLUTION NO. 26-026, A RESOLUTION OF THE SUTTER COUNTY BOARD OF SUPERVISORS TO DETERMINE THE APPROPRIATIONS LIMITS OF TAX PROCEEDS FOR FISCAL YEAR 2026-27 as appears of record in the office of the Clerk of the Board in Resolution Book 66, at page 71 to which record reference is made for further particulars and by such reference incorporated herein and made a part hereof (MT7765)**
- 4) **Approval of a Use and Indemnification Agreement to grant access to the Sutter County financial system, Workday, to certain members of Reclamation District No. 2056 (MT7757) (A26-099)**

Clerk of the Board

- 5) **Approval of the reappointment of Suzanne Gallaty to the Regional Housing Authority, as a Tenant Commissioner (MT7811)**

Development Services

- 6) Authorization to set a Public Hearing for the consideration and adoption of two Resolutions of Application requesting Sutter LAFCO to initiate proceedings to form two new County Service Areas in the Sutter Pointe Plan Area; requested date and time: August 25, 2026, at 3:00 p.m. (MT7801)
- 7) RESOLUTION NO. 26-027, A RESOLUTION OF THE SUTTER COUNTY BOARD OF SUPERVISORS ABANDONING A GRANT OF DEVELOPMENT RIGHTS AND OPEN SPACE EASEMENT as appears of record in the office of the Clerk of the Board in Resolution Book 66, at page 73 to which record reference is made for further particulars and by such reference incorporated herein and made a part hereof (MT7768)

District Attorney

- 8) Approval to close the District Attorney's Office located at 463 Second Street and the Victim Services Office located at 1130 Civic Center Boulevard, Suite H, on September 25, 2026, to allow employees to participate in an all-staff training and team-building event (MT7796)
- 9) Authorization for the District Attorney to write off uncollectible discovery fees in the amount of \$9,081, with no impact to the General Fund (4/5 vote required) (MT7794)

General Services

- 10) Approval to purchase and install separate camera systems for use at the Sutter County Library Main branch and Information Technology at 463 2nd St.; approval of adjustments to the FY2025-26 Adopted Budget increasing Capital Asset appropriations in the amount of \$9,000 within the Library budget (CC6201) offset by a reduction in General Services Building Maintenance (CC1700) and increasing Capital Asset appropriations in the amount of \$9,000 within the Information Technology ISF (CC8145) offset by a reduction in Information Technology Special Department Expense-Services (CC8145) (4/5 vote required) (BT-2610000311) (MT7810)
- 11) Approval of a security services agreement with Armed Guard Private Security, Inc., to perform security services for Health and Human Services and the Library in an amount not to exceed \$843,807 for Fiscal Year 2026-27, \$873,394 for Fiscal Year 2027-28, and \$904,027 for Fiscal Year 2028-29; approval of as needed pop-up services for the 2nd Street Campground with a not to exceed amount of \$171,600 for Fiscal Year 2026-27, \$177,606 for Fiscal Year 2027-28, and \$183,823 for Fiscal Year 2028-29; and authorization for the General Services Director to monitor, change, and execute future agreements with private security companies to ensure the County's needs are met in an efficient manner (MT7817) (A26-100)

Health and Human Services

- 12) Approval of an Independent Contractor Agreement between Sutter-Yuba Behavioral Health and Youth for Change, Inc., for the provision of vocational training program services in an amount not to exceed \$157,532 for the period of July 1, 2026 through June 30, 2027 (MT7820) (A26-101)
- 13) Approval of a first amendment to the agreement with Youth for Change, Inc., for the provision of wraparound program services extending the term through FY 2026-27 in an annual amount not to exceed \$434,778 (MT7802) (A26-102)
- 14) Approval of an Independent Contractor Agreement between Sutter-Yuba Behavioral Health and Youth for Change, Inc., to provide temporary peer mentor staffing and employment services in an amount not to exceed \$300,000 for the period of July 1, 2026 through June 30, 2027 (MT7800) (A26-103)
- 15) Approval of a First Amendment to the Memorandum of Understanding between Sutter-Yuba Behavioral Health and the Sutter County Public Guardian/Conservator for conservatorship services, extending the term through June 30, 2027 in an annual amount not to exceed \$445,268 (MT7770) (A26-104)
- 16) Approval of a First Amendment to the Independent Contractor Agreement with Success in Recovery increasing the FY 2025-26 contract maximum by \$30,000 for a new amount not to exceed \$79,999 (MT7789) (A26-105)

- 17) Approval of a First Amendment to the agreement with Telecare Corporation for supportive housing services decreasing the annual maximum amount by \$130,653, for a new annual contract amount not to exceed \$727,878, extending the term through June 30, 2027, and updating the Scope of Services and Compensation exhibits (MT7787) (A26-106)
- 18) Approval of a First Amendment to the agreement with Telecare Corporation for full service partnership services increasing the annual maximum amount by \$130,653, for a new annual amount not to exceed \$753,662, extending the term through June 30, 2027, and updating the Scope of Services and Compensation exhibits (MT7788) (A26-107)
- 19) Approval of a second amendment to the agreement with Robert Half, Inc., for temporary and permanent placement staffing services extending the term through June 30, 2027 with no increase to the standard maximum amount of \$125,000 per individual assignment (MT7803) (A26-108)
- 20) Approval of an agreement with Hands of Hope for the provision of completing Vulnerability Assessments for the Coordinated Entry process, transporting Better Way Emergency Shelter participants and providing community outreach in an amount not to exceed \$60,000 annually for the period of July 1, 2026 through June 30, 2029 (MT7806) (A26-109)
- 21) Approval of an agreement with American Addiction Treatment Services, Inc., for the provision of narcotic treatment program services, in an amount not to exceed \$500,000 for the period of July 1, 2026 through June 30, 2027 (MT7819) (A26-110)

Probation

- 22) Approval to close both Probation offices at 595 Boyd Street and 430 Center Street on July 23, 2026, from 12:00 p.m. to 1:00 p.m., on December 16, 2026, from 11:00 a.m. to 1:00 p.m., and on May 5, 2027, from 12:00 p.m. to 1:00 p.m., for department wide staff meetings (MT7783)

Sheriff-Coroner

- 23) **REMOVED FROM AGENDA:** Approval to retire and sell Capital Asset AST-10000958 (Patrol K9 Dog Jari) for \$1 to Deputy Brandon Pope, effective June 16, 2026; approval of a Release of Liability Agreement between the County of Sutter and Brandon Pope for K9 Jari, effective June 16, 2026; and authorization for the Sheriff-Coroner to execute the agreement on behalf of the County (MT7797)
- 24) Review and approve the Sutter County Sheriff's Office Military Equipment Policy Ordinance No. 1697; approval of the 2026 Annual Military Equipment Report; and adopted RESOLUTION NO. 26-028, A RESOLUTION OF THE SUTTER COUNTY BOARD OF SUPERVISORS ADOPTING SUTTER COUNTY SHERIFF'S OFFICE MILITARY EQUIPMENT POLICY HAS BEEN REVIEWED AND BASED ON THE ANNUAL MILITARY EQUIPMENT REPORT, THE STANDARDS SET FORTH IN SUTTER COUNTY ORDINANCE NO. 1697 HAVE BEEN MET as appears of record in the office of the Clerk of the Board in Resolution Book 66, at page 75 to which record reference is made for further particulars and by such reference incorporated herein and made a part hereof (MT7805)

Treasurer-Tax Collector

- 25) RESOLUTION NO. 26-029, A RESOLUTION OF THE SUTTER COUNTY BOARD OF SUPERVISORS DECLARING UNCLAIMED MONIES IN THE OFFICIAL CUSTODY OF THE SUTTER COUNTY SHERIFF'S OFFICE AND THE SUTTER COUNTY TREASURER TAX-COLLECTOR TO BE PROPERTY OF THE COUNTY OF SUTTER AND TRANSFERRING SAID UNCLAIMED MONIES TO THE COUNTY GENERAL FUND as appears of record in the office of the Clerk of the Board in Resolution Book 66, at page 77 to which record reference is made for further particulars and by such reference incorporated herein and made a part hereof (MT7822)

WATER WORKS DISTRICT NO. 1

Adjourned as the Board of Supervisors and convened as the Water Works District No. 1 Board of Directors

26) See separate Minutes

Adjourned as the Water Works District Board No. 1 Board of Directors and convened as the In-Home Supportive Services Public Authority Governing Board

IN-HOME SUPPORTIVE SERVICES PUBLIC AUTHORITY

27) See separate Minutes

Adjourned as the In-Home Supportive Services Public Authority Governing Board and reconvened as the Board of Supervisors

APPEARANCE ITEMS

28) Receive a presentation on the Meals on Wheels Yuba Sutter program

Tai Love, Agency on Aging Area 4, Meals on Wheels Program Coordinator, gave a presentation on the Yuba Sutter Meals on Wheels program.

A discussion and a question-and-answer period were held.

Ms. Love answered questions from the Board.

The Board thanked Ms. Love for her presentation.

29) Adoption of a Remote Public Access Disruption Policy (MT7821)

Donna M. Johnston, Clerk-Recorder/Registrar of Voters/Clerk of the Board, discussed the item and recommended action.

The Board adopted the attached proposed Remote Public Access Disruption Policy (MT7821)

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dan Flores, District 2
SECONDER:	Jeffrey K. Boone, District 1
AYES:	Boone, Flores, Ziegenmeyer, Bains, Stephens

30) Receive a presentation on the new website Chatbot

Donna M. Johnston, Clerk-Recorder/Registrar of Voters/Clerk of the Board, gave a presentation on the new website Chatbot.

The Board thanked Ms. Johnston for her presentation

31) Approval of Amendment No. 1 to the Independent Contractor Agreement with 4LEAF, Inc., maintaining the compensation amount not to exceed \$45,000 and extending the term from March 31, 2026 through June 30, 2026; and authorization for the General Services Director, or their designee, to execute the amendment (MT7816)

Neal Hay, Director of Development Services, discussed the item and recommended action.

The Board: 1) authorized Amendment No. 1 to the existing Independent Contractor Agreement with 4LEAF, Inc., maintaining the total compensation at \$45,000 and extending the term from March 31, 2026 through June 30, 2026 for their plan check review and field inspection services; and 2) authorized the General Services Director, or their designee, to execute the amendment (MT7816) (A26-111)

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dan Flores, District 2
SECONDER:	Karm Bains, Vice Chair, District 4
AYES:	Boone, Flores, Ziegenmeyer, Bains, Stephens

- 32) **Approval of Williamson Act contract amendments rescinding contracts #01-39 and #01-47 and simultaneously adopting new contracts #U26-0009 and #U26-0014 to reflect property line modifications proposed by Lot Line Adjustment #M26-0006; located on Dougherty Road, east of Reclamation Road, north of the Tisdale By-Pass, west of the Sutter By-Pass, Meridian, CA 95957; Applicant: Tarke Brothers Estate LLC; Property Owners: RET Enterprises, L.P., LBT Enterprises, L.P., and Tarke Brothers Estate LLC (This project is exempt from CEQA) (MT7695)**

Casey Murray, Senior Planner, discussed the item and recommended action.

A member of the public spoke in support of the item and recommended action.

A discussion and a question-and-answer period were held.

Mr. Murray answered questions from the Board.

The Board: 1) found that this project is categorically exempt from the California Environmental Quality Act (CEQA) pursuant to Title 14, California Code of Regulations, Section 15317 (Open Space Contracts or Easements); 2) adopted the findings as required by Section 51257 of the Government Code for the lot line adjustment of property under the Williamson Act; 3) approved the rescission of Williamson Act contracts #01-39 and #01-47; 4) approved Williamson Act contracts #U26-0009 and #U26-0014; 5) authorized the Board Chairperson to sign the Williamson Act contracts on behalf of the County of Sutter; and 6) directed the Development Services Department to record a certificate of rescinding and canceling Williamson Act contracts #01-39 and #01-47 simultaneously with the recording of Williamson Act contracts #U26-0009 and #U26-0014 (MT7695) (A26-112, A26-113)

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Karm Bains, Vice Chair, District 4
SECONDER:	Dan Flores, District 2
AYES:	Boone, Flores, Ziegenmeyer, Bains, Stephens

- 33) **Introduction of an ordinance adopting amendments to the Sutter County Zoning Code to incorporate revisions regarding small and large general truck yards, waive the full reading, direct the clerk to read the title only, and continue the item to July 14, 2026, for adoption (MT7755)**

Neal Hay, Director of Development Services, discussed the item and recommended action.

The Board introduced an ordinance amending the Sutter County Zoning Code to incorporate revisions regarding small and large general truck yards, waived the full reading, directed the Clerk to read the title only, as follows: "AN ORDINANCE OF THE COUNTY OF SUTTER AMENDING CERTAIN SECTIONS OF CHAPTER 1500 OF THE ORDINANCE CODE INCORPORATING REVISIONS REGARDING SMALL AND LARGE GENERAL TRUCK YARDS WITHIN THE UNINCORPORATED COUNTY", and continued the item to the meeting of July 14, 2026 for adoption (MT7755)

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Karm Bains, Vice Chair, District 4
SECONDER:	Dan Flores, District 2
AYES:	Boone, Flores, Ziegenmeyer, Bains, Stephens

- 34) **Adoption of the Sutter County Drought Resilience Plan Pursuant to Senate Bill 552 (MT7780)**

Scott Gharda, Emergency Services Coordinator, discussed the item and recommended action.

A brief discussion and a question-and-answer period were held.

Mr. Gharda answered questions from the Board

The Board: 1) adopted the Sutter County Drought Resilience Plan in accordance with Senate Bill 552; and 2) authorized the County Administrator or Emergency Operations Manager to implement the Plan and make non-substantive administrative revisions of necessary (MT7780)

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dan Flores, District 2
SECONDER:	Karm Bains, Vice Chair, District 4
AYES:	Boone, Flores, Ziegenmeyer, Bains, Stephens

35) Approval of the Sutter-Yuba Behavioral Health Behavioral Health Services Act Integrated Plan for FYs 2026-2029 (MT7781) (5/29/2026)

Rick Bingham, Assistant Director of Health and Human Services, discussed the item and recommended action.

The Board approved the Sutter-Yuba Behavioral Health Behavioral Health Services Act Integrated Plan for FY 2026-2029 (MT7781)

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Karm Bains, Vice Chair, District 4
SECONDER:	Jeff Stephens, District 5
AYES:	Boone, Flores, Ziegenmeyer, Bains, Stephens

36) Adoption of the FY 2026-27 Budget Resolution (MT7832)

Laura Granados, Assistant County Administrative Officer, discussed the item and recommended action.

A brief discussion and a question-and-answer period were held.

Ms. Granados and Steven M. Smith, County Administrator, answered questions from the Board.

The Board adopted RESOLUTION NO. 26-030, A RESOLUTION OF THE SUTTER COUNTY BOARD OF SUPERVISORS ADOPTING THE BUDGET FOR THE COUNTY OF SUTTER FOR THE FISCAL YEAR JULY 1, 2026 TO JUNE 30, 2027 as appears of record in the office of the Clerk of the Board in Resolution Book 66, at page 79 to which record reference is made for further particulars and by such reference incorporated herein and made a part hereof (MT7832)

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dan Flores, District 2
SECONDER:	Karm Bains, Vice Chair, District 4
AYES:	Boone, Flores, Ziegenmeyer, Bains, Stephens

37) Stevn M. Smith, County Administrator, thanked Jeff Williams, Environmental Health Manager, and Kimberly Hunt, Environment Health Specialist III, for working after hours with a vendor to process a permit for the Summer Stroll event.

CORRESPONDENCE

Miscellaneous correspondence was noted and filed.

CURRENT BOARDS AND COMMISSIONS VACANCIES (FOR INFORMATIONAL PURPOSES ONLY)

Miscellaneous vacancies were noted and filed.

DISTRICT REPORTS - BOARD OF SUPERVISORS

DISTRICT ONE

District One Supervisor, Jeffrey K. Boone, reported that the Live Oak Girls Softball Team won their division and will be competing in Sectional Championships; reported on the Summer Stroll; and encouraged everyone to attend the Fair and support the kids.

DISTRICT TWO

District Two Supervisor, Dan Flores, reported on attending the Summer Stroll and encouraged everyone to attend the Yuba Sutter Fair.

DISTRICT THREE

District Three Supervisor, Mike Ziegenmeyer, thanked Neal Hay, Director of Development Services for working with developers in Sutter County and thanked SayLOVE for their work cleaning up the community.

DISTRICT FOUR

District Four Supervisor, Karm Bains, encouraged everyone to attend the Yuba Sutter Fair and support the kids in the livestock auction.

DISTRICT FIVE

District Five Supervisor, Jeff Stephens, had no district reports.

BOARD CONSIDERATION OF SYMPATHY OR HONOR OF CERTAIN INDIVIDUALS AND AGENCIES

The Board: 1) approved the creation of certificates of recognition for the Yuba Sutter Fair Board of Directors, Ms. Pooja, Tony Garcia & The Hired Guns and the Yuba-Sutter Veterans Stand Down; 2) directed staff to prepare a letter to the Agency on Aging Area 4 seeking additional State funding for rural kitchens; and 3) closed in memory of Bob Leal, Leon Dove, and Nealbert Schwall.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Karm Bains, Vice Chair, District 4
SECONDER:	Dan Flores, District 2
AYES:	Boone, Flores, Ziegenmeyer, Bains, Stephens

CLOSED SESSION

There was no closed session held.

ADJOURNMENT

With no further business coming before the Board, the meeting was adjourned at 5:03 p.m.