

**AUGUST 12, 2026**  
**TOWN OF DUBOIS GOVERNING BODY AGENDA**  
**TWO (2) REGULAR MEETINGS ARE HELD EACH MONTH**  
**2<sup>nd</sup> Wednesday at 6:00 p.m. ~ 4<sup>th</sup> Wednesday at 6:00 p.m.**

**CALL REGULAR MEETING TO ORDER - Pledge of Allegiance**

- 1. APPROVE AGENDA** – Consider approving agenda as presented.
- 2. MINUTES** – Consider approving minutes as presented: July 22, 2026 Regular Meeting and Public Hearing
- 3. REPORTS** *All written reports presented in packets are available for viewing at the Clerk's Office.*
  - a. Mayor's Report
  - b. Council Reports
  - c. Police Department Report
  - d. Municipal Court Report
  - e. Headwaters Report
  - f. Town Water Usage Report

**AUDIENCE**

John Zerga, Candidate for Fremont County Sheriff

**4. DISCUSSION/INFORMATION/REMINDERS**

*Official e-mail for Town of Dubois is: [dubois@wyoming.com](mailto:dubois@wyoming.com). Any correspondence addressed to council will be forwarded to appropriate e-mail addresses, copied, and mailed, or personally delivered by the Clerk's Office.*

**ACTION**

**5. WY Office of State Lands and Investments – DW316, Lead Service Investigation and Inventory Loan Agreement** – The Town of Dubois was awarded a loan in the amount of \$2,704,534.00 for the lead service line investigation and inventory project. The loan funds are provided by the U.S. Environmental Protection Agency (EPA), Safe Drinking Water Act through the Wyoming Drinking Water State Revolving Fund Loan Program. This loan is granted principal forgiveness of 100% with % (zero percent) interest. Consider approving and authorizing Mayor Neveaux to sign the Loan Agreement and all pertinent loan documents associated with the project.

**6. Long Mechanical Solutions - Long Building Technologies - Headwaters Community Arts and Conference Center** - Consider approving and authorizing Mayor Neveaux to sign a Mechanical Service Agreement renewal agreement dated July 17, 2026 in the amount of \$5,650.00 (an increase of \$1,200.00) beginning September 1, 2026, ending August 31, 2027.

**7. Long Mechanical Solutions - Long Building Technologies - Dubois Town Hall** - Consider approving and authorizing Mayor Neveaux to sign a Mechanical Service Agreement renewal agreement dated July 17, 2026 in the amount of \$4,340.00 (an increase of \$940.00) beginning September 1, 2026, ending August 31, 2027.

**8. Town of Dubois Town Shop Project Change Order No. 1** – Consider approving and authorizing Mayor Neveaux to sign Change Order No. 1 to the contract with Morton Buildings in the amount of \$7,849.00 for adding the trench drain.

**9. Reschedule November 2026 Meeting – Veteran's Day Holiday – November 11, 2026** - Consider rescheduling the November 11, 2026 to Tuesday, November 10, 2026.

**10. High Country Senior Center Statement of Endowment** - Consider approving an amendment to the High-Country Senior Center Endowment Policy and authorizing Mayor Neveaux to sign the agreement.

**11. High Country Senior Center Request of Corpus Growth Funds** - Consider approving disbursement of funds from the endowment fund corpus growth in the amount of \$55,015.16 as requested by the High-Country Senior Center board president and director.

**12. TAD Grant Reimbursement Requests** – Consider approving grant reimbursements from:

Jackson Hole Land Trust, Wind River Program - Advertising for the Wind River Program Community Picnic in the amount of \$964.76. The grant was approved April 22, 2026 in the amount of \$1,025.00.

**13. Tourism Asset Development (TAD) Grant – Ramar Brown VFW #10056 LED Electronic Sign** – On March 25, 2026, as recommended by Destination Dubois, the governing body approved a TAD grant application as applied for by Ramar Brown VFW #10056 for the purchase and installation of a LED electronic sign for an amount not to exceed \$3,000.00. A reimbursement request was approved by Town

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Council on April 22, 2026, for \$1,970.00 with a check issued to VFW Post 10056. On July 16, 2026, at the Wind River Visitor’s Council board meeting, they informed us that LED signs are considered infrastructure and therefore do not qualify for TAD Grant Funds. The decision was made that the Town was to return \$1,970.00 to the TAD Funds Account. Consider approving reimbursement to the TAD funds from the general fund account in the amount of \$1,970.00.

**14. Destination Dubois Website Designer/Marketing Service (TAD)** – Consider approving and authorizing Mayor Neveaux to sign an agreement with Original Creative Co. for an ongoing, annual website and marketing management subscription in the amount of \$7,800.00 and a one-time setup fee for digital infrastructure and website modernization in the amount of \$3,200.00 for a total of \$11,000.00. Funds will be released on August 20, 2026 once the WYOStar transfer has been completed.

**15. Accounts Payable** –Consider approving Accounts Payable list dated August 7, 2026.

**16. TAD Funds Payables** - Consider approving TAD Fund payments dated August 7, 2026.

**17. June 2026 Preliminary Financial Statement** - Consider accepting the preliminary June 2026 Financial Report as presented and approving non-FDIC collateralized cash investments.

**Executive Session**

**ADJOURN**

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