



HAMPDEN TOWN COUNCIL MEETING
HAMPDEN MUNICIPAL BUILDING

AGENDA

MONDAY

SEPTEMBER 15, 2025

6:00 P.M.

- A. PLEDGE OF ALLEGIANCE
- B. APPROVAL OF THE AGENDA
- C. CONSENT AGENDA
 - 1. SIGNATURES
 - 2. COUNCIL MINUTES
 - 3. COMMUNICATIONS
 - a. Edythe Dyer Library September Monthly Report
 - b. Lura E. Hoit Memorial Pool August Monthly Report
 - c. Hampden Recreation Department August Monthly Report
 - d. Code Enforcement August Monthly Report
 - e. Memorandum of Agreement Between Town of Hampden and the MDEP.
 - f. Public Works August Monthly Report.
 - 4. COMMITTEE MINUTES
- D. PUBLIC COMMENT
- E. POLICY AGENDA
 - 1. NEWS, PRESENTATIONS & AWARDS
 - a. Presentation of Josh Berry Berry, RCS, with an update on the Town's revaluation.
 - 2. PUBLIC HEARINGS
 - a. Consideration of a new Victualers License Application for Marsh Island Brewing LLC, dba Marsh Island Kitchen, 55 Main Rd North, Applicant Prentiss Swett, 451 Hogan Rd, Bangor, ME.
 - 3. NOMINATIONS – APPOINTMENTS – ELECTIONS
- F. COMMITTEE REPORTS
- G. UNFINISHED BUSINESS

Note: Council will take a five-minute recess at 8:00 p.m.

AGENDA

H. NEW BUSINESS

- a. Council award of the of the Contract for the Lindsey Way Force Main Project to Hughes Bros, Inc., in the amount of \$146,434.00, *requested by Victor Smith, TE.*
- b. Council authorization for the expenditure of an amount not to exceed \$50,000 from Stormwater Reserve Account # 3-760-00 to pay for the Kennebec Rd. catch basin grade correction, *requested by Victor Smith, TE.*
- c. Council authorization for the Treasurer to receipt an amount not to exceed \$50,000 Maine DOT payment into Stormwater Reserve Account # 3-760-00 as reimbursement for our work on the Kennebec Rd. catch basin grade correction.
- d. Council consideration to host an annual 5k run to help raise money for Tessa's House, *requested by Amy Ryder, EDD.*
- e. Council authorization for the expenditure of an amount not to exceed \$2,971.52 from Public Works Building Reserve Account # 3-778-00 for two 119 gallon expansion tanks, *requested by Jon Clements, PWD.*
- f. Council authorization for the expenditure of \$16,131.82 from the Environmental Trust Income for reimbursement of eligible stormwater expenses for FY25, *referred from the Environmental Trust Committee.*
- g. Council authorization for the expenditure of \$5,589.25 from the Environmental Trust Income for reimbursement of eligible stormwater expenses for FY26, *referred from the Environmental Trust Committee.*
- h. Council approval of a renewal liquor license for Kimberlys Marina, LLC, DBA Kimberlys At The Marina - located at 108A Marina Road, Hampden owned and operated by Kimberly McLaughlin.

I. MANAGER'S REPORT

J. COUNCILOR'S COMMENTS

K. ADJOURNMENT



INFORMATION FOR THOSE WHO WISH TO JOIN IN THE HAMPDEN
TOWN COUNCIL MEETING REMOTELY:

YOU MAY PHONE IN USING THE NUMBER BELOW (FOLLOWED BY
THE PIN #)

OR

FROM A LAPTOP OR A DESKTOP YOU MAY GO TO VIDEO CALL LINK

Town Council Meeting
Monday, September 15, 2025 6:00 p.m.

Google Meet joining info: <https://meet.google.com/occ-koda-xmk>

Video call link: **+1 628-400-6691 PIN: 556 057 241#**

Or dial: (US)

INSTRUCTIONS ARE POSTED WITH THE AGENDA AND SEPARATELY ON THE TOWN
CALENDAR AT HAMPDENMAINE.GOV

Using Google Meet to Participate in Hampden Town Council Remote Meetings

How to join:

1. Town Council members will receive an email or a Google Calendar Invite with a link to join the meeting.
2. People interested in joining will need to go to the link posted on the town events calendar at www.hampdenmaine.gov.
3. Anyone can also join for audio-only participation by calling the number provided on the town events calendar and then entering the PIN provided followed by the # symbol.

Protocols for Remote Meetings:

1. Log in or call in at least 5 minutes before scheduled start of meeting.
2. For the audio portion, use either your phone or your computer microphone, not both.
3. Mute your phone or computer mic unless speaking. Remember to un-mute if you want to speak. To mute or unmute in Google Meet, click on the little microphone icon at the bottom of the screen; note you may need to move your mouse pointer around the bottom of your screen to get the bottom bar to appear.
4. Speak up if using a computer microphone or if using the speaker function on your telephone.
5. Do not rustle papers in front of your mic unless it's muted. Please minimize background noise.
6. If you're referring to a document, identify it including page or sheet number.
7. If using the video function, have a light source in front of you if possible. Try to avoid backlighting.
8. If you want to look good, have your camera mounted at eye level or above. Look at yourself on screen to check the lighting, camera position, what's in the background, etc. In Google Meet, you can do this "video check" when you open the program before you join the meeting.
9. If you are participating by audio only, identify yourself when speaking.
10. ALL votes will be by roll call.
11. After the meeting is adjourned, click on the red phone icon on the bottom bar to leave the meeting, or (obviously) just hang up the phone if that is how you are participating.

For detailed instructions on using Google Meet, please refer to their website:

support.google.com/a/users/answer/9282720?hl=en

PROGRAMS FOR KIDS

Baby Storytime 16 programs 112 kids 112 adults

The Baby Storytime focuses on the early developmental stages of babies up to 18 months through books, songs, rhymes and bounces.

Toddler Storytime 34 programs 621 kids 386 adults

Toddler Storytime introduces children to storybooks and fun sing-a-long songs.

Farmer's Market Storytime 9 programs 144 kids

Drop-in storytime for kids while caregivers shop the market.

Creativity Zone 14 programs 126 kids 72 adults

SUMMER PROGRAMS FOR KIDS

Take & Make Kits 7 programs 210 kids

A craft kit that includes materials and instructions for a preschool level craft.

Cooking Kits 7 programs 140 kids

Ingredients and instructions to prepare a recipe.

PJ Storytime 6 programs 10 kids 9 adults

Silver Circus 1 program 120 kids 60 adults

Fairytale Ball 1 program 150 kids 50 adults

Painting & Podcasts 7 programs 24 kids

After Hours 1 program 30 kids

Middle school event. We provided snacks, a movie, games, and therapy dogs.

PROGRAMS FOR ADULTS

Mahjongg 16 programs 62 adults

Weekly drop-in Mahjongg game playing.

Ukelele Group 4 programs 52 adults

Ukelele enthusiasts meet to play music together.

Word Games 7 programs 20 adults

Weekly drop-in games like Scrabble and Boggle.

Adult Book Discussion 1 program 16 adults

Monthly patron led book discussion.

Around the World Book Group 4 programs 53 adults

Mystery book group.

SUMMER PROGRAMS FOR ADULTS

Spuddlers Concert 1 program 12 adults

The Bug Guy 1 program 10 adults

Murder Mystery 1 program 12 adults

Patrons came dressed in character and participated in a murder mystery event. Snacks were provided.

Pizza Cook Off 1 program 22 adults

Patrons went head to head in a pizza cook off competition. Hampden residents acted as judges.

Hungrytown Concert 1 program 30 adults

Walk & Talk Bookgroup 7 programs 7 adults

Snapshot

Total children's programming:

103 Programs 1687 kids 689 adults

Total adult programming:

44 Programs 296 adults

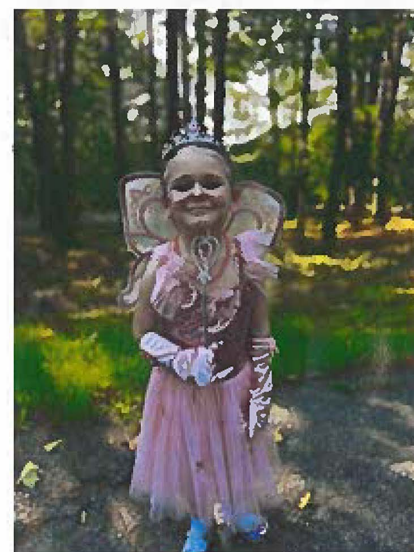
People in the library: 8202 (2023: 8594)

CoudLibrary Circulation: 1147 (2024: 9606)

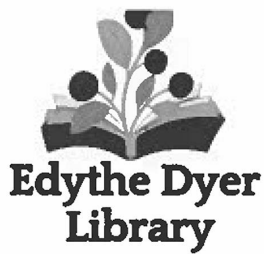
Hoopla Circulation: 482

Juv Circulation: 12815 (2024: 9606)

Adult Circulation: 10797 (2024: 8130)



A magical evening at the
Fairytale Ball!



SUMMER 2025 AT THE EDL

Director's Report September 2025

The building

It's been a long year and now finally work will be starting on the exterior of the building in September!

Summer Reading

Our Summer Reading program was fairytale themed this year and we had lots of fun with this one. From decorations to programming this theme was easy to work with and we had 377 enthusiastic kids participate in this year's program. The highlight of the summer was the Fairytale Ball. For this children's event we had a bounce house, ice cream truck, crafts, glitter tattoos, and snacks. We were thrilled to have members of the Bangor Youth Symphony Orchestra provide us with a string quartet! The weather was perfect for this mostly outdoor event, and we made good use of our new patio.

Our adult Summer Reading program was also popular with nearly 100 participants. Our adult events were well attended, and we received helpful feedback from community members about our summer offerings.

The entire staff here at EDL worked hard to get this program off the ground and throughout the summer. Special recognition goes to Erin Kane and Elizabeth Houghton. These two ladies did the heavy lifting this summer!

Walking trail

A walking trail through the woods from the drive to the lower parking lot is under construction. This trail provides pedestrians with a safer option when walking to the library. Elizabeth Houghton is working with the Maine Audubon Society on plans for native plantings and signage along this trail. We would like to thank the Hampden Public Works Department for their work on this project.



C-3-b



Lura E. Hoit Memorial Pool
146 Western Ave.
Hampden, ME 04444
(207) 862-4305

We just completed our annual maintenance shut down August 24 – 31, 2025. The following work was completed; replace leaking multipurpose valves for circulator pumps which required draining entire system, paint lower half of pool walls with 2-part epoxy paint, installed new ceiling fan in pool area and PM for second existing fan. Detailed cleaning of locker rooms.

Fall swim lessons start September 7 through November 22. Currently there are 99 students enrolled, and we only have a few more spots available. Saturday birthday party pool rentals are booked through September.

In June David Smith LHP assistant pool director resigned. David's hard work and dedication to LHP over the past 10 years will be missed. Bernad McDonald has accepted the position. Bernard was our full-time supervisor and has experience with day-to-day operations of LHP. Katherine Collins was hired to fill the full-time supervisor position.

Respectfully submitted by
Darcey Peakall
Lura Hoit Pool Director

Mailing Address: 106 Western Ave, Hampden, ME 04444
lurahoitpool@hampdenmaine.gov



Hampden Recreation Department

Monthly Report 9/3/25

(August 2025)

Submitted by: Jill McLaughlin , Recreation Director

- Completed programs: Kid's Kamp- 236 participants, Tennis clinic- 11 participants, Coed Adult Softball- 5 teams, Track & Field- 55 participants, Basketball Clinics- 67 participants.
- Drop in programs- Senior Fitness- 390 participants, Pickleball-250 participants, Walking-2 participants
- The gym floor was resurfaced by Robin Garcia. The facility was closed for a week to let the floor set and air the building out.
- Fall programs gearing up. (Soccer, Multi-sport, Laser tag, Open gyms, Field Hockey)
- Concerts in the Park- August 24th -Susie Olson Duo
- The Lura Hoit pool small playground replacement parts have arrived. Construction on that will begin this fall.
- Small shed had a new roof put on by Matt Gould. Rec staff repainted it.
- Upcoming big events: October 5th-Fall Fest, October 18th-Pickleball Tournament, October 24th-Halloween Open House, October 26th-Halloween Fun Run

**Town of Hampden
Code Enforcement**
106 Western Avenue
Hampden, Maine 04444



Phone: (207) 862-4000
Fax: (207) 862-4588
Email: code@hampdenmaine.gov

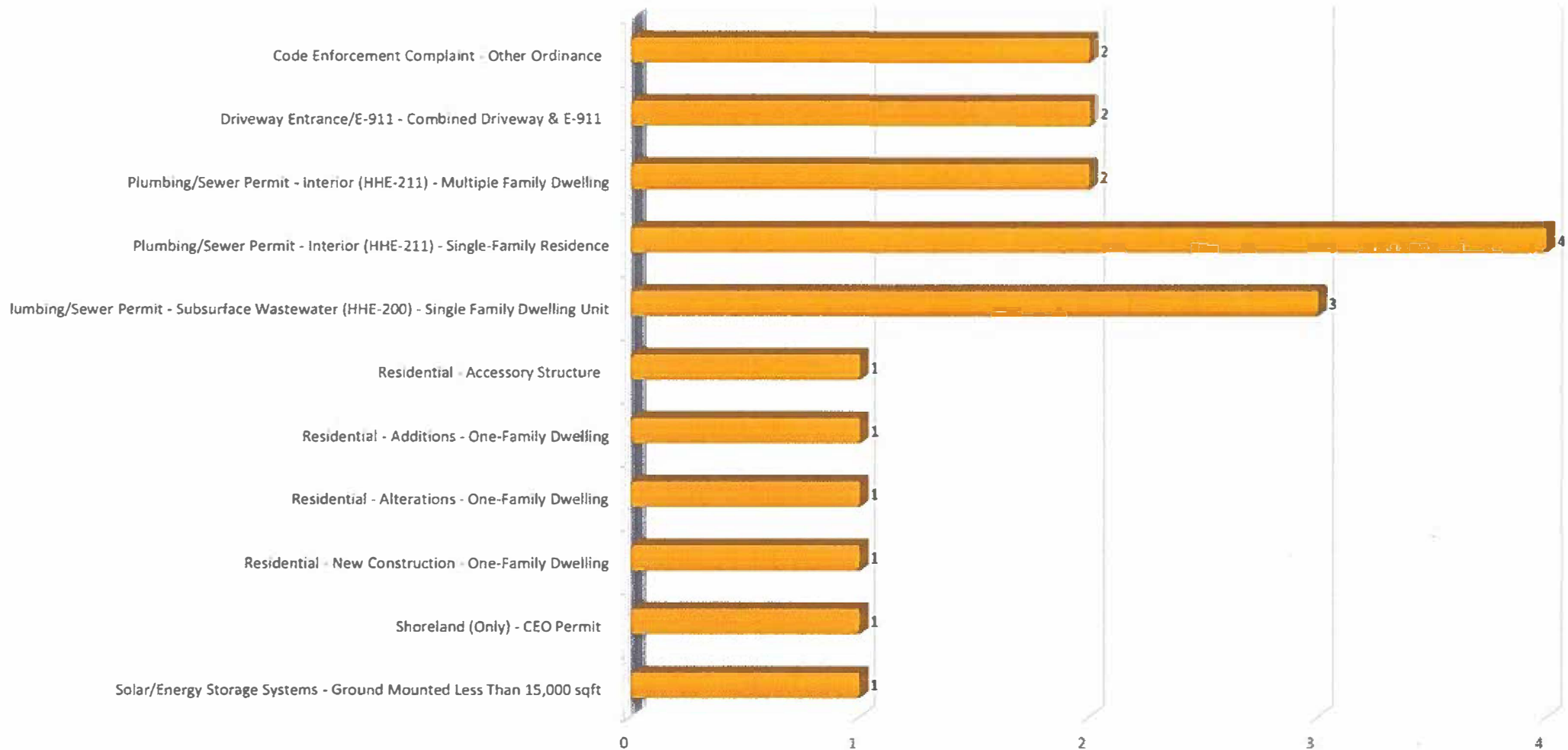
**Code Enforcement
MONTHLY REPORT
August 2025**

- During the month of August 2025 Code Enforcement:
 - Received a total of 19 new Workspaces.
 - This compares to 17 applications in August 2024.
 - Issued a total of 16 permits/licenses.
 - A total of \$3,989.13 in fees were collected.
 - \$3,526.60 collected Town Fees.
 - \$462.50 collected State Fees.
 - This compares to \$7,165.56 total fees collected in August 2024.
 - Conducted 90 Inspections.
 - This compares to 42 in August 2024.
- I attended training(s) on:
 - Residential Ventilation & Indoor Air Quality Design
 - In this training I learned that even on single-family homes mechanical ventilation will need to be designed by, at minimum, a mechanical contractor or most likely a mechanical engineer.
- I was asked by the State Building Official to join the L.D. 1375 Legislative Working Group on Addressing Regulatory Barriers to Housing Construction, we have had our first meeting, and I have been assigned to the Building Codes Safety/Fire Issues Subgroup, MUBEC & Code Enforcement Subgroup, Zoning & Land Use Subgroup, & Permitting Subgroup.
- Staffed the Board of Appeals meeting for a Dimensional Variance Request.

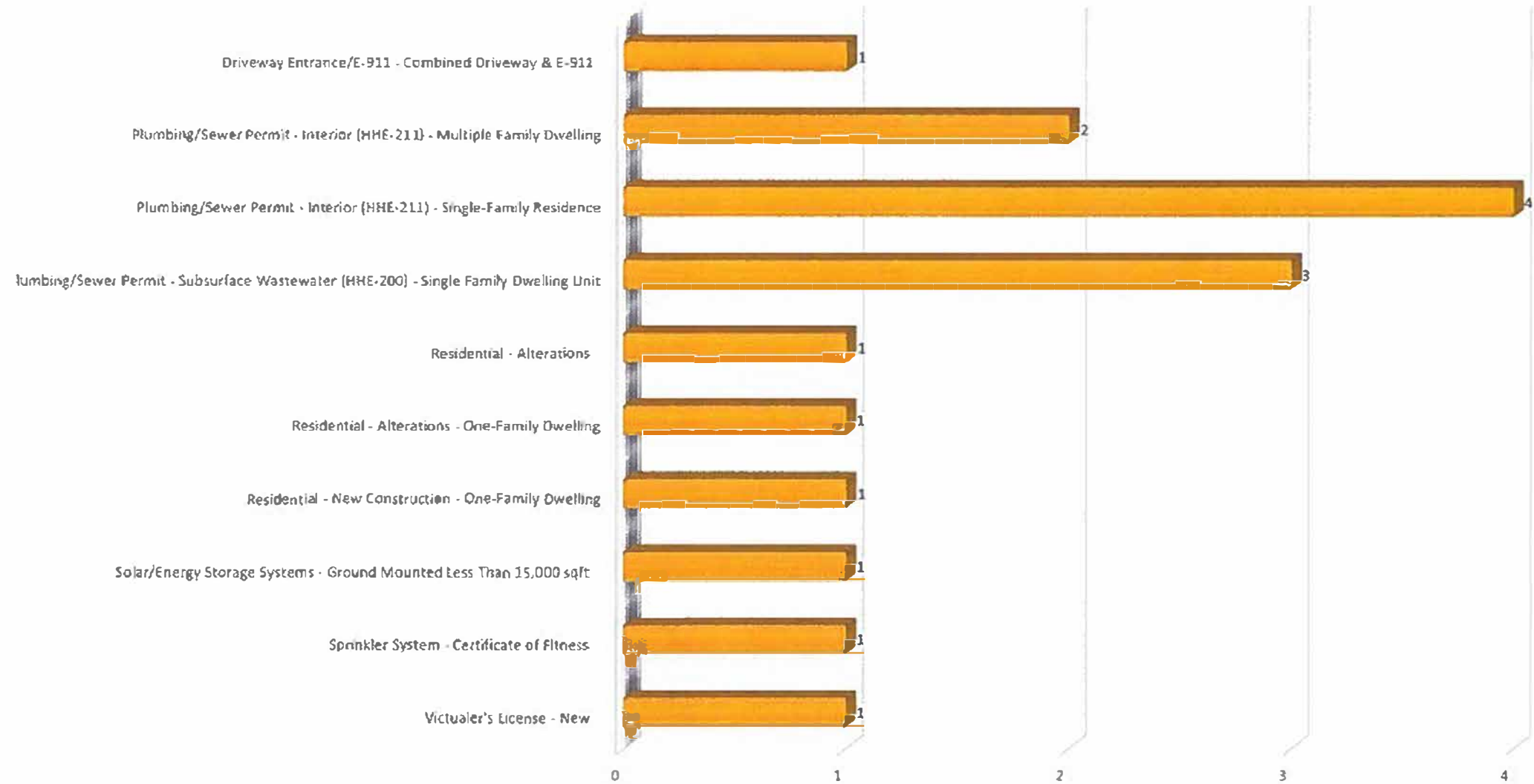
Respectfully Submitted,

Myles M. Block
Code Enforcement Officer

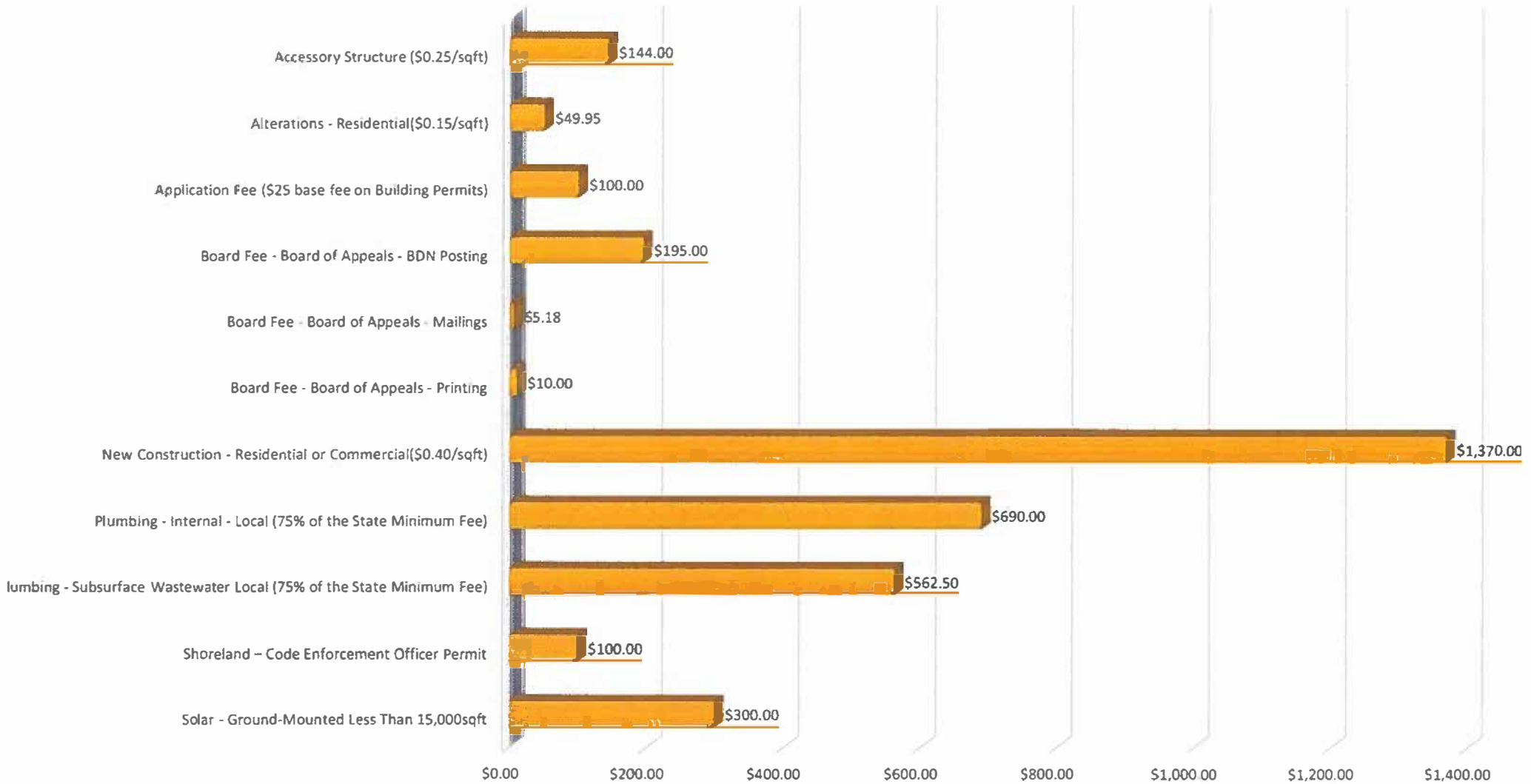
August 2025 Workspaces Received



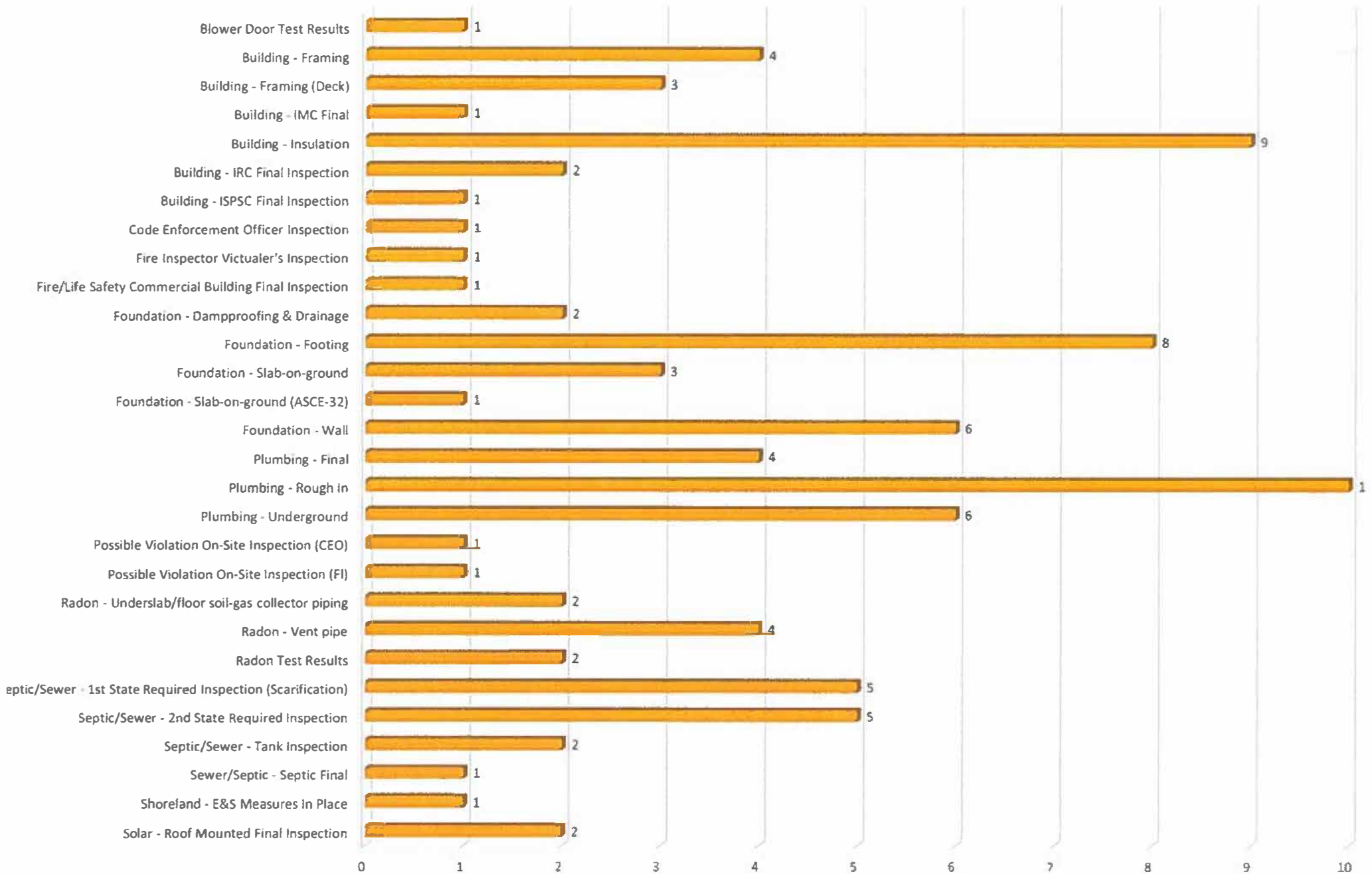
August 2025 Permits/Licenses Issued



July 2025 Town Fees Collected



August 2025 Inspections





MEMORANDUM OF AGREEMENT

BETWEEN
Town of Hampden
AND THE

MAINE DEPARTMENT OF ENVIRONMENTAL PROTECTION

I. GENERAL

This Memorandum of Agreement (hereinafter "Agreement") establishes a procedure for the Town of Hampden located at 355 Canaan Rd., Hampden, Maine (hereinafter Hampden), to report aboveground oil spills and discharges of 10 gallons or less when those spills and discharges occur on the area that is the subject of the Agreement and do not reach surface waters, groundwater or soil.

II. APPLICABLE STATUTES

The *Oil Discharge Prevention and Pollution Control law*, 38 M.R.S. §§ 543 to 564 (2015), prohibits the discharge of oil into or upon any coastal waters, estuaries, tidal flats, beaches and lands adjoining the seacoast of the State or into or upon any lake, pond, river, stream, sewer, surface water drainage, groundwater or other waters of the State or any public or private water supply or onto lands adjacent to, on, or over such waters of the State, unless licensed by the Department.

38 M.R.S. § 548 requires in part that any person discharging or suffering the discharge of oil in the manner prohibited by 38 M.R.S. § 543 shall immediately undertake to remove that discharge to the Commissioner's satisfaction.

38 M.R.S. § 550 provides that any person who causes or is responsible for a discharge in violation of 38 M.R.S. § 543 is not subject to any fines or civil penalties if that person:

1. Report and remove. Reports within 2 hours and promptly removes the discharge in accordance with the rules and orders of the Board or Commissioner; and
2. Reimburse. Reimburses the Department for any disbursement made from the fund in connection with the discharge pursuant to 38 M.R.S. § 551(5)(B), within 30 days of demand.

38 M.R.S. § 564(2-A)(H) required the Board of Environmental Protection to adopt rules requiring owners of underground oil storage tanks to report leaks or evidence of leaks. The rule may not require reporting of discharges of oil above ground of 10 gallons or less, when these leaks or discharges occur on the

premises and do not reach groundwater or surface waters of the State and are cleaned up within 24 hours of discovery, and a written log is maintained at the facility or owner's place of business in the State of Maine. For each discharge the log must record the date of discovery, its source, the general location of the discharge at the facility, the date and method of cleanup and the signature of the facility owner or operator certifying the accuracy of the log. While 38 M.R.S. § 564 applies only to facilities used to store motor fuels or used in the marketing and distribution of oil, it does provide a method of reporting oil spills of 10 gallons or less similar to the terms of this Agreement. The required rules, *Rules for Underground Oil Storage Facilities*, 06-096 C.M.R. ch. 691 were adopted in 1991 and last amended on September 26, 2018.

III. DESCRIPTION

Hampden operates a municipal public works facility located in Hampden, Maine. At its, Hampden, Maine facility, Hampden maintains oil spill response equipment and personnel that are sufficient to control and remove oil spills that do not exceed 10 gallons in quantity. Due to the nature and size of its municipal public works facility, Hampden may suffer the discharge of small amounts of oil which are required to be cleaned up to the Commissioner's satisfaction. Hampden operates 24 hours per day, 365 days per year. Spills of 10 gallons or less are often reported even though Hampden maintains personnel, oil spill response equipment and structures which provide the capability to contain, control and clean up these small spills.

The Department of Environmental Protection maintains spill response personnel in four regional locations for the purpose of investigating, responding and supervising the removal of discharges of oil and hazardous substances. The closest regional office to the Hampden facility is located in Bangor, Maine approximately 14.4 miles from the facility. It is not an effective use of resources for the regional response staff to respond to small spills of oil that are adequately contained, controlled and remediated.

IV. AGREEMENT

Town of Hampden, for its municipal public works facility, agrees to:

1. Maintain adequately trained spill response personnel and equipment to contain aboveground oil spills of 10 gallons or less.
2. Remove all contained aboveground oil spills of 10 gallons or less within 24 hours of discovery of the spill.
3. Maintain a log and record the following information for each aboveground oil spill of 10 gallons or less which occurs on the area that is the subject of the Agreement and does not reach surface waters, groundwaters or soil. Log entries shall be completed within 2 hours of the removal of the spill which must be accomplished no later than 24 hours from the time of discovery.

- A. The date and approximate time of the spill;**
 - B. The location of the spill;**
 - C. A brief description of the spill cleanup measures taken;**
 - D. The likely cause of the spill;**
 - E. The method of reuse or disposal of the recovered material; and**
 - F. The printed name and written initials of the person recording the spill event on the log.**
- 4. Make the log available for inspection by Department staff upon request. Submit a copy of the log annually on September 1 of each year, or if there have been no spills over the past 12 month period a letter to that effect to Robert Shannon, OHMR III, Division of Response Services, Bureau of Remediation & Waste Management, Maine Department of Environmental Protection, 106 Hogan Rd., Bangor, Maine 04401.**
 - 5. Report aboveground oil spills within 2 hours of discovery of any spill which reaches soils, surface waters, groundwaters or contaminates soils, and report all oil spills greater than 10 gallons regardless of their impact.**
 - 6. Allow for unannounced visits by Maine Department of Environmental Protection in conjunction with this Agreement.**
 - 7. Provide for public notice of the proposed Agreement in a local newspaper, provide a copy of the proposed Agreement to the local municipal office, and submit documentation of these actions to the Department.**

The Department of Environmental Protection agrees to:

- 1. Accept Hampden's entries into a log that comply with this Agreement as sufficient to demonstrate compliance with the spill reporting and removal standards and requirements for aboveground oil spills set forth in 38 M.R.S. §§ 548 and 550.**
- 2. Not seek penalties for aboveground oil spills of 10 gallons or less that occur on the premises as long as the spills are removed within 24 hours, do not reach soils, surface waters or groundwater, and are recorded in a log, as required in this Agreement.**

V. TERMINATION OF AGREEMENT

This Agreement may be terminated upon the written request of either party. This Agreement shall terminate three (3) years from the date of signature. This Agreement may be renewed upon agreement by the parties for an additional period of time, not to exceed three (3) years in length. To request a renewal of this Agreement, Hampden shall forward a written request at least 90 days prior to termination, to:

**Director, Petroleum Management Division
Bureau of Remediation and Waste Management
Department of Environmental Protection
17 State House Station
Augusta, Maine 04333-0017**

This Agreement becomes effective upon the signature of the parties below:

**Melanie Loyzim, Commissioner
Maine Department of Environmental Protection**

(Date)

**Jonathan Clements, Public Works Director
Town of Hampden**

(Date)

Memorandum of Agreement/ldp

Legal Notices
PUBLIC NOTICE

MEMORANDUM OF AGREEMENT

The Maine Department of Environmental Protection (MEDEP), Petroleum Management Division is hereby providing public notice of the intent of MEDEP to enter into a Memorandum of Agreement (MOA) with the Town of Hampden to establish an alternative procedure to the immediate reporting of certain oil discharges of ten (10) gallons or less at their public works facility. Under the Memorandum of Agreement, the Town of Hampden will clean-up any spills and maintain a log of these spills at the facility that is available to MEDEP personnel upon request. The Town of Hampden will also be required to send a copy of this log to MEDEP for review on an annual basis. This agreement would expire three (3) years from the signature date.

The purpose of this public notice is to initiate a thirty (30) calendar day comment period beginning on the date of publication. During this period, the public is invited to comment in writing on the proposal. The public may view a copy of the proposed Memorandum of Agreement at MEDEP's Augusta office or at the clerk's office in Hampden, Maine. A copy of the proposed Memorandum of Agreement will be mailed by the entity seeking an MOA to the clerk's office. If, after reviewing the project files, you would like to comment on the proposed Memorandum of Agreement, you should mail your comments to:

Director, Petroleum Management Division
Department of Environmental Protection
Bureau of Remediation and Waste Management
State House Station # 17
Augusta, Maine 04333-0017

Comments must be received by the Department by 5:00 PM on 10/4/2025. A final decision regarding the proposed Memorandum of Agreement will not be made until the comment period has ended. For more information call the MEDEP at 207-287-7688.

The MEDEP files pertinent to the facility are available for public review by contacting MEDEP at:

Maine Department of Environmental Protection
File Room
17 State House Station
Augusta, Maine 04330-0017
Ph: 207-287-7688

September 4, 2025



TOWN OF HAMPDEN

DEPARTMENT OF PUBLIC WORKS

106 WESTERN AVE.
HAMPDEN, ME 04444

TEL 862-3337

FAX 862-5067

September 10, 2025

To: Paula Scott
From: Jon Clements
Subject: August 2025 Monthly Report – Public Works Department

The Public Works departments have had a very busy month of August. Early this month, Highways focus was on screening material from the pit to prepare for roadside shouldering and gravel for the new public works building. Once we had material ready to go, we rented a shoulder machine and successfully shouldered all the roads paved in FY-26. Hats off to the guys as many of these roads were busy and involved a lot of traffic management and heads on swivels and they did a fantastic job. Outside of shouldering roads, Highway performed a catch basin repair on Kennebec Road just in time for the States LCP paving, fixed some incorrect driveway lips that people called in after the capital paving, mowed open spaces and Sewer right-of-way's with the bushhogs, replaced crosswalk signs on Rt. 9 and put out the in-road pedestrian crossing signs (given to the Town from MDOT) before school traffic started. A few other honorable mentions this month was the construction of the leech field bed for the new building and backfilling the frost walls to move us to the next phase of the building construction. Lastly, we also assisted with the set up and removal of barricades for both the Children's Day event and the active shooter training at Hampden Academy. Thanks to Paul, Jason, and Brent for volunteering to participate in the touch a truck event with a few pieces of our equipment to engage with the community.

Our Buildings department also had a busy month. The bulldozer bay in the pole barn started as just a door replacement, but turned into a repair of vertical supports, wall replacement, and new door construction to make the bay both safe and enclosed to protect the equipment. A shed was rehabbed for the Rec department at the pool with new trim boards, roof, and prepped for paint to give it a facelift at the soccer fields. Along with this, it was agreed upon with the Rec department to remove a small rotten storage building that was unused. While the work was happening at the shed, Matt also completed a few tasks for the Pool like installing snow guards on the roof and fixing a door. Lastly, as we continue to work towards the renovation at the library, some internal ductwork and utilities were moved so that the interior space could be completed, and we have had several meetings with the contractor for the exterior renovation that is planned to begin in September. We are very much so looking forward to getting this renovation completed.

Our Sewer department also had a very productive month. They have been busy with pumpstation rounds, inspecting sewer manholes, dig safes, drawing down HO Bouchard pump station and using the water to flush troublesome gravity systems. Also this month, the Sewer department inspected, flagged, and flushed all of our cross-country sewer lines. Outside of these tasks, the Sewer department assisted with the catch basin repair on

Kennebec Road, hydro-excavated holes for the pole barn repair, uncovered manholes unintentionally paved over during FY-26 paving, watered highway repairs (grass growing has been difficult this summer), and ongoing home inspections to remove sump pumps into our sewer system.

Our Cemetery and Grounds department has been busy with mowing and trimming all municipal grounds around Town, selling cemetery lots, staking out new cemetery locations and installing locating pipes for future sales, and performing full and partial burials. Also this month, the grounds crew was busy utilizing our new paint machine to finish painting crosswalks, stop bars, and rest of the municipal parking lots.

Public Works management has been busy with our capital projects. Final details for the library renovation are still being ironed out, with construction to start next month (our contractor has pushed the start date several times). Our Public Works building has officially kicked off with concrete footers and walls poured this month. We are moving right into the Masonry wall construction and the installation of sub grade utilities, so that we can get the slabs poured next month to begin erection of walls. This project is very involved, and we are making successful strides. The work on the Sawyer Road bridge is also ongoing with the piles successfully driven on the Western side of the bridge and will be moving onto the East side right off.

We continue to work diligently every day to improve the safety and appearance of Hampden for all of those that live and work here.

Thank you,

A handwritten signature in black ink that reads "Jon Clements". The signature is written in a cursive, flowing style.

Jon Clements
Public Works Director

**Memorandum**

FROM: Gayle C. Decker, Town Clerk
DATE: September 10, 2025
RE: New Victualer's License

Marsh Island Brewing, LLC, dba Marsh Island Kitchen, has submitted an Application for a new Victualer's License for Council approval. Since this is a new Victualer's License Application, a public hearing is required before a decision can be made. The application looks different from what you may be accustomed to, as applicants are now required to submit their application through Cloudpermit, our new permitting and licensing software.

As required in our Victualer's Ordinance, the establishment has been inspected by the Code Enforcement Officer and the Fire Inspector to determine if they are in compliance with all municipal ordinances, including zoning, state life safety and liquor regulations. And they passed the inspections with no issues noted. The treasurer and tax collector have certified that all sewer user fees and personal property taxes are paid in full.



WORKSPACE INFORMATION

Licence number Hampden Victualer-2026-01	Category Victualer's	Workspace created 03/20/2025, 9:10:40 AM EDT
Assignee	Package generation date 09/03/2025, 11:17:41 AM EDT	Status of workspace Issued
Submitted date/time 03/24/2025, 11:03:03 AM EDT	Date of issuance 08/26/2025, 11:28:13 AM EDT	Valid from 08/26/2025
Expiration date/time 01/31/2027		

LOCATION INFORMATION

Address 55 MAIN RD NO, Hampden, ME	Property information 36-0-046,
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PARTIES

NAME AND COMPANY	CONTACT DETAILS	ROLE S
Prentiss Swett Swett's Tire & Auto	451 Hogan Rd Bangor prentiss@swettstire.com +1 2079448768	Applicant, Local Contact, Name of Business (Using Hampden Address), Property owner
Marsh Island Brewing Marsh Island Brewing dba Marsh Island Kitchen	451 HOGAN RD Bangor	Name of Business (Using Hampden Address)

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CIRCULATIONS

Complete

Phase: Application

Requested date: 03/24/2025, 12:17:32 PM EDT

Requested by: Myles Block

Delivery status: Pending

Request description:

Assigned to: Paula Scott

Completed: 03/24/2025, 1:08:27 PM EDT

Circulation result: No comments

Stakeholder comments:

Complete

Phase: Application

Requested date: 03/24/2025, 12:17:40 PM EDT

Requested by: Myles Block

Delivery status: Pending

Request description:

Assigned to: Wanda Libbey

Completed: 03/24/2025, 12:34:00 PM EDT

Circulation result: No comments

Stakeholder comments:

INSPECTIONS

Fire Inspector Victualer's Inspection - Completed

Visits

Inspection visit on-site - Done
08/25/2025, 10:23:29 PM EDT
Inspectors: Jason Lundstrom
Visit result: Passed
Internal notes: No issues noted on inspection.

Code Enforcement Officer Inspection - Completed

Visits

Inspection visit on-site - Done
08/19/2025, 9:00:00 AM EDT
Inspectors: Myles Block
Visit result: Passed

MESSAGES

Application

Public conversation

Myles Block (Authority), 03/24/2025, 12:27:33 PM EDT
Prentiss... We have received this application and will schedule the Victualer's License inspection at the same time as the final inspection. The Town's inspection is looking to ensure compliance with municipal ordinances, including zoning, state life safety, and liquor regulations.

Public conversation

Prentiss Swett, 03/24/2025, 1:07:26 PM EDT
Perfect thank you

PAID BILL, CREATED ON 03/20/2025, 9:52:44 AM EDT

Bill type	Fee schedule	Total amount
Upfront bill	Licensing Fee Schedule (3.19.25)	\$150.00

FEES

STATUS	TITLE	DESCRIPTION	QUANTITY	AMOUNT
Paid	Virtualer's - New		1.0	\$150.00

PAYMENTS

STATUS	PAID ON	PAYMENT METHOD	PAYMENT DETAIL	ADDITIONAL INFORMATION	AMOUNT
Unpaid	03/20/2025, 9:52:57 AM EDT	Online card			\$150.00
Unpaid	03/20/2025, 9:55:22 AM EDT	Online card			\$150.00
Unpaid	03/20/2025, 9:53:36 AM EDT	Online card			\$150.00
Unpaid	03/20/2025, 9:54:04 AM EDT	Online card			\$150.00
Unpaid	03/20/2025, 10:11:44 AM EDT	Online card			\$150.00
Paid	03/24/2025, 11:03:03 AM EDT	Online card			\$150.00

Town of Hampden

Public Notice

Notice is hereby given that the Hampden Town Council will conduct a public hearing at 6:00 pm on Monday, September 15, 2025, in the Municipal Building Council Chambers, located at 106 Western Avenue, Hampden, to hear the following:

1. Consideration of a new Victualer's License Application for Marsh Island Brewing, dba Marsh Island Kitchen, 55 Main Rd North, Hampden, applicant Prentiss Swett, 451 Hogan Rd Bangor.

Gayle C. Decker
Town Clerk

Posted 9/4/2025 - Hampden Post Office, Hampden Hannaford, Hampden Town Office
BDN: 9/5/2025
Gayle C. Decker, Town Clerk

Legal Notices
TOWN OF HAMPDEN
PUBLIC NOTICE

Notice is hereby given that the Hampden Town Council will conduct a public hearing at 6 p.m. on Monday, September 15, 2025, in the Municipal Building Council Chambers, located at 168 Western Avenue, Hampden, to hear the following:

1. Consideration of a new Victualer's License Application for Marsh Island Brewing, dba Marsh Island Kitchen, 55 Main Rd North, Hampden, applicant Prentiss Swett, 451 Hogan Rd Bangor.

Gayle C. Decker, Town Clerk

September 5, 2025

**Memorandum**

TO: Town Council
FROM: Paula Scott, Town Manager
DATE: September 11, 2025
RE: Lindsey Way force main bid

Following this memo, you will see the bid tab and Victor's recommendation to award the project to the low bidder, Hughes Bros, Inc. You will note that this agenda item is not followed by a reserve request. That is because the funds for this project are not coming from a reserve account which you would have to approve. The funds are from the recent \$2 million bond which the voters approved in November of 2023.



TOWN OF HAMPDEN
DEPARTMENT OF PUBLIC WORKS

106 WESTERN AVE.
HAMPDEN, ME 04444

TEL 862-3337

FAX 862-5067

September 11, 2025

To: Paula Scott
From: Victor J. Smith, P.E.
Subject: Bid Acceptance – Lindsey Way Force Main Project

On September 11 we opened the bids for the Lindsey Way Force Main Project. There were three bidding construction firms. The bid tabulation is included.

I recommend that the Town of Hampden accept the low bid made by Hughes Bros, Inc for \$146,434.

Thank you,

Victor J. Smith, P.E.
Town Engineer

Lindsey Way Force Main Project

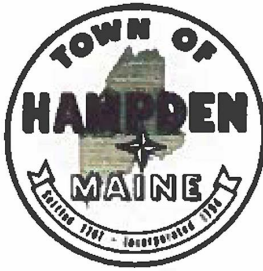
BID TAB

Date: _____

Date:

Sept 11, 2025

[illegible]

**Memorandum**

TO: Town Council
FROM: Paula Scott, Town Manager
DATE: September 10, 2025
RE: Receipt of funds from Maine DOT
into Stormwater reserve

Just as Council has to authorize expenditures from reserve accounts, you also must authorize receipts into them. After we receive the payment from Maine DOT to pay for our work on the catch basins on Kennebec Rd., we need to place the proceeds into reserve, so the funds do not lapse into the general fund at the end of the fiscal year.

This memo covers the next two agenda items; the first is an authorization for the expenditure of an amount not to exceed \$50,000 from Stormwater reserve 3-760-00 to pay for the Kennebec Rd. catch basin grade correction. The second is authorization for the Treasurer to receipt an amount not to exceed \$50,000 Maine DOT into Stormwater reserve account 3-760-00 as reimbursement for our work on the Kennebec Rd. catch basin grade correction.



TOWN OF HAMPDEN
DEPARTMENT OF PUBLIC WORKS

106 WESTERN AVE.
HAMPDEN, ME 04444

TEL 862-3337

FAX 862-5067

September 10, 2025

To: Paula Scott
From: Victor J. Smith, P.E.
Subject: Stormwater Reserve Request, Stormwater Reserve Account 3-760-00

The Maine Department of Transportation contacted me a couple of weeks ago concerning the depth of the catch basin tops along our portion of the Kennebec Road from Mayo Road to Main Rd South. Apparently, they received complaints from the Maine Bicycle Coalition concerning the depth of the tops from the new pavement that DOT placed earlier this summer. This excessive depth poses a safety hazard to bicyclists who may use Kennebec Road. The Eastern Region Engineer asked if we could procure a contractor to raise the tops to a safer grade and the Department would reimburse us to speed up the process so that it could be done this year.

At the time of this memo, I have only found one contractor who can do this work within the available paving dates this year. I recommend paying an amount not to exceed \$50,000 out of our Stormwater Reserve Account 3-760-00 for this work. Upon completion of the project, we would invoice MaineDOT and this money would be reimbursed to be placed back into the reserve account.

Thank you,

Victor J. Smith, P.E.
Town Engineer

Current Account Status

G 3-760-00 RESERVE ACCT / STORMWATER

-108,280.38 = Beg Bal

-763.88 = YTD Net

-109,450.02 = Balance

-405.76 = Adjust

0.00 = YTD Enc

Per	Jrnl	Check	Date	Vendor-----	Description-----	RCB / Type	Debits	Credits
07	0197		08/05/25		Beg Bal Adjustments	B GJ	0.00	169.27
07	0202		08/05/25		Beg Bal Adjustments	B GJ	0.00	236.49
07	0399		07/31/25		Stormwater	R GJ	0.00	3.96
07	0399		07/31/25		Stormwater cd #2	R GJ	0.00	171.70
07	0399		07/31/25		stormwater #1	R GJ	0.00	229.87
08	0497		08/31/25		Stormwater	R GJ	0.00	3.51
08	0497		08/31/25		Stormwater cd #2	R GJ	0.00	172.26
08	0497		08/31/25		Stormwater	R GJ	0.00	182.58
Totals-							0.00	1,169.64

Monthly Summary

Month	--Regular Entries--		--Balance Entries--	
	Debits	Credits	Debits	Credits
July	0.00	405.53	0.00	405.76
August	0.00	358.35	0.00	0.00
Totals	0.00	763.88	0.00	405.76



H-d

Town of Hampden
Economic Development

MEMORANDUM

To: Town Council

From: Amy Ryder, Director of Planning & Economic Development

Date: September 10, 2025

RE: Tessa McCue Annual 5k Fundraiser

I was approached by Haley Cox, a board member of Tessa's House, a substance use disorder treatment center, asking if the Town would host an annual 5k run to help raise money for Tessa's House.

Tessa's House was originated by the McCue's, business owners and residents here in Hampden for many years. Tessa was their daughter, and in her memory, they have decided to help others by creating Tessa's House.

Hampden would be a great location for the annual 5k since the McCue's have been a very intricate part of the community for decades now, and it is a great way to honor such a wonderful family and vision they have of helping others.

The 5k route has not been decided yet, however there are a couple options, some of which include the school, but we wanted to start with the Town Council for their support and help of public safety.

Haley Cox, other board members and the McCue family are all here to speak to their vision and goals for the annual 5k.

I look forward to discussion.

Thank you,

Amy Ryder



Tessa's Story

A Life of Value

Born in Hampden, Maine to loving parents and four supportive siblings, Tessa Lee McCue was a loving mother, daughter, sister, and friend. Despite being diagnosed with a heart condition at only four years old, Tessa passionately pursued a figure skating career and excelled academically. By age nine she had won two gold medals at the New England Figure Skating Championship, and by age twelve was one step away from the Junior Olympic Team before succumbing to injury. Tessa went on to train with Olympic figure skating coaches Barbara Kossowska and Alexei Ulanov, winning numerous awards and medals at the Junior and Senior Ladies levels.

When Tessa was sixteen years old, she was prescribed a medication for ADHD, that would permanently and irreparably alter the course of her life. Like so many of her peers, she became addicted to her medication. As with any other obstacle she faced in life, Tessa fought fiercely to overcome her addiction. Her family supported her with many treatment options, all over the country, and yet, like so many others, she lost the battle in November 2022. Tessa was just 37 years old when she died.



A Daughter



A Sister



A Mother



Tessa was beautiful, generous, and full of love. People were naturally drawn to her—gravitating toward her vibrant, larger-than-life personality. With that magnetic charm, she touched hundreds of lives on her recovery journey.

She was as reckless with her kindness as she was relentless in her wild, enduring spirit. That boldness sometimes led to deep wounds of the heart—but no matter what, she never stopped loving. She gave everyone a chance. She'd walk right up to a stranger and blurt out whatever came to mind—like, "Hey, you know that outfit went out of style decades ago?" And somehow, at the same time, she made you feel like one of the cool kids.

For a long time, when I thought of my sister, I thought of her struggles—the dark moments, the battles she fought daily. But over the last few years, I've come to see more clearly the strength she carried. To live with addiction for over 15 years and still show up, still smile, still love—that takes a will stronger than I've ever imagined. I think of her now whenever I need strength. I think of how she smiled through devastating heartbreak and loss and kept going, kept inspiring.

Tessa loved many things—skating, reading, traveling—but most of all, she loved her family and her animals. Her dogs Jag, Riley, and Norton; her birds Kiwi and Sky, and a dozen more. Her heart was big enough for all of them.

I'll always remember her fierce, unstoppable beauty when she was out there flying around the ice. But what stays with me most is her strength. I know now that we have an angel watching over us, lending us that same strength to carry on. I couldn't have made it a mile in her shoes—or more fittingly, a day in her skates. But, everyday I feel her with me, rooting for me to be the best version of myself I can be.

- By Christian McCue "The Youngest"

Mission Statement

Out of love for Tessa, her light, and her potential, her family and friends have poured their love and energy into creating a new possibility for women with substance use challenges. They established a unique and innovative opportunity for recovery at **Tessa's House**.

Located on eleven secluded acres in peaceful Washington, Maine, Tessa's House offers a calm, safe environment for women to begin their recovery journey. Along with a 30-day rehabilitation program, Tessa's House plans to integrate work opportunities, nature, equine and family therapy in the future. Tessa's House will offer caring, compassion and support to women as they face the challenge of achieving sobriety and finding long term recovery.



From Board:

Speaking for the members of the Board of Directors of Tessa's House, we are all dedicated to the memory of this amazing individual, Tessa. Working to open this treatment center has allowed us to honor her in a meaningful way. May she live in the hearts and minds of all who pass through the doors and ask for help.

-Rosamond McLean

Contact Information:

-  www.tessaleelibby.org
-  276 Razorville Rd
Washington, ME 04574
-  (207) 845-2232
-  info@tessaleelibby.org
-  [tessaleelibby](https://www.instagram.com/tessaleelibby)

For Donations, Please Send to:

Tessa's House
P.O. Box 655
Hampden, Maine 04444



TOWN OF HAMPDEN
DEPARTMENT OF PUBLIC WORKS

106 WESTERN AVE.
HAMPDEN, ME 04444

TEL 862-3337

FAX 862-5067

September 10, 2025

To: Paula Scott
From: Jon Clements.
Subject: FY26 Public Works Building – Reserve Request

The Public Works department is currently under construction of our new facility. In trying to reduce cost, I planned to purchase the domestic water pressure tanks from the operating budget in FY-25, however I did not have sufficient funds at the end of the year. I would like to ask council to purchase these tanks out of the Public Works building reserve account G3-778-00 as I am cautious to spend this money out of the operating budget this early in the year. The cost is \$2,971.52 for 2, 119-gallon expansion tanks. These will be needed soon for our plumbing subcontractor to install with their plumbing scope.

Thank you,

Jon Clements
Director Public Works



F.W. WEBB COMPANY

20 WEBB DRIVE
HAMPDEN, ME 04444
Phone: 207-947-6905 Fax: 207-947-8211

This is your **Quotation** from F.W. Webb Company.
Please review the products listed on this quotation for accuracy and completeness.

Quotation number:
92435140

Ship to:
**Town Of Hampden
20 Webb Drive
Hampden, ME 04444
Job: John**

Bill to:
**Town Of Hampden
106 Western Ave
Hampden, Me 04444-1436
207-862-3034**

Quote Date :
09/10/2025

Cust.Nbr:
24233

Customer PO:
NEW GARAGE

Rel:

Job:
JOHN

Quoted By:
KMAR

Requested:
09/10/2025

Quantity	Description	Net Price	Total
2	Amtrol-Worthington AMTWX-350 Well Tnk Well-x-trol W/std 119gal	\$1,485.760	\$2,971.52

Subtotal	\$2,971.52
Shipping	\$0.00
Handling	\$0.00
Tax	\$0.00
Total	\$2,971.52

Thank you for the opportunity to provide product pricing to meet your business needs.

Please visit our website for additional products or information <http://www.fwebb.com>

This Quotation is valid for 10 days after the above Quote Date.

* Restocking fees may apply on any Special Order Items.

Please Note: This email was sent from a notification-only address that cannot accept incoming email. Please do not reply to this message.

Hampden
3:24 PM

Current Account Status

09/10/2025
Page 1

G 3-778-00 RESERVE ACCT / PUBLIC WKS B

-70,452.28 = Beg Bal
-136.99 = Adjust

-142.12 = YTD Net
0.00 = YTD Enc

-70,731.39 = Balance

Per	Jrnl	Check	Date	Vendor-----	Description-----	RCB / Type	Debits	Credits
07	0197		08/05/25		Beg Bal Adjustments	B GJ	0.00	136.99
07	0399		07/31/25		Public Works Building	R GJ	0.00	38.57
07	0399		07/31/25		public works building cd	R GJ	0.00	103.55
Totals-							0.00	279.11

Monthly Summary

Month	--Regular Entries--		--Balance Entries--	
	Debits	Credits	Debits	Credits
July	0.00	142.12	0.00	136.99
Totals	0.00	142.12	0.00	136.99

H- f+g



Memorandum

TO: Town Council
FROM: Wanda Libbey, Administrative Assistant. ET
DATE: September 11, 2025
RE: ET request for reimbursement

The following items represent Environmental Trust reimbursement requests for Town Council approval. At the 09/11/2025 meeting, Trustees voted unanimously to support reimbursement of the eligible stormwater expenses for FY25, totaling **\$16,131.82** and FY26 totaling **\$5,589.25**, as highlighted and noted on the provided spreadsheet.

EXHIBIT A
FORM OF CERTIFICATE OF TOWN

H-f

First National Bank (Institutional Trustee)
ATTN: First National Wealth Management – Lorraine Ouellette
194 Beechland Road
Ellsworth, ME 04605

Re: Demand for Funds Pursuant to Trust Indenture Dated as of October 1, 1991, between Town of Hampden, as Grantor and First National Bank, as Institutional Trustee (the "Trust Indenture")

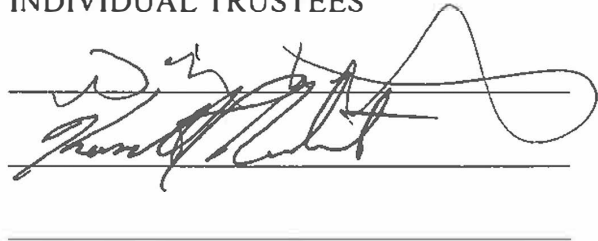
Gentlepersons:

This certificate is provided to you pursuant to the above-referenced Trust Indenture. Capitalized terms used herein without definition shall have the meaning set forth in the Trust Indenture.

The undersigned does hereby certify:

1. That they are the Individual Trustees of the Trust.
2. The Individual Trustees have approved the use of property held in the Fund for purposes set forth in the Trust Indenture, in the amount set forth below.
3. You are hereby directed to pay **from the Environmental Trust Income** to the Town of Hampden the sum of **\$16,131.82**.

INDIVIDUAL TRUSTEES



CERTIFICATE OF TOWN CLERK

The undersigned DOES HEREBY CERTIFY:

1. That she is the duly appointed and incumbent Clerk of the Town of Hampden, Maine.
2. That the foregoing certificate of the Individual Trustees was duly approved by a majority of the members of the Town Council of the Town of Hampden on _____, 2025.

Gayle Decker
Clerk, Town of Hampden

cc: Town of Hampden

Eligible Costs Incurred, Proposed for Environmental Trust Reimbursement for FY25

Source of Proposed Reimbursement

Category of Stormwater Management Cost																
Date	Invoice #	Paid	Vendor	Purpose	Expense	Maintenance	Compliance Documentation	Supplies	Contracted Services	Training/ Travel	Principal	Income	Receipt	Date to Env. Trust	Account #	
7/1/24	1022054	7/10/24	Sargent	Stone for Culverts	\$ 1,095.65			\$1,095.65				\$ 1,095.65	Y	9/5/24	10-10-22-01	
7/3/24	110091	8/14/24	Hampden Hardware	Supplies	\$ 12.99			\$12.99				\$ 12.99	Y	9/5/24	10-10-22-20	
7/5/24	2559-8	8/14/24	Sherwin-Williams Bangor	Marking Catch basin	\$ 320.00			\$320.00				\$ 320.00	Y	9/5/24	10-10-22-10	
7/8/24		7/10/24	Dudley Patterson	100 Bales Hay	\$ 500.00			\$500.00				\$ 500.00	Y	9/5/24	10-10-22-01	
7/10/24	82369	8/14/24	Hampden Hardware	Stormwater Supplies	\$ 26.36			\$26.36				\$ 26.36	Y	9/5/24	10-10-22-10	
8/2/24	55561	8/14/24	JIMAR Construction Products	Ditch Fabric	\$ 513.50			\$513.50				\$ 513.50	Y	9/5/24	10-10-22-10	
8/6/24	650052	8/28/24	Hughes Bros., Inc	Marina Culvert Repair	\$ 522.00			\$522.00				\$ 522.00	Y	9/5/24	10-10-22-01	
8/8/24	10117	8/14/24	Whitmore Contracting, Inc.	Summer St. Culvert	\$ 6,800.00				\$6,800.00			\$ 6,800.00	Y	9/5/24	10-10-22-01	
9/22/24	3244	10/3/24	Drumlin Environmental, LLC	Landfill Monitoring	\$ 3,300.00		\$3,300.00					\$ 3,300.00	Y	12/12/24	10-10-22-05	
9/26/24	6395142	10/26/24	Everett J. Prescott Inc.	Stormwater Repair Supplies	\$ 256.84			\$256.84				\$ 256.84	Y	12/12/24	10-10-22-01	
10/30/24	2024-1639	11/14/24	SEE	Federal Culvert Grant	\$ 860.00		\$860.00		\$860.00			\$ 860.00	Y	12/12/24	10-10-22-20	
10/30/24	2024-1651	11/14/24	SEE	Sewer Mapping	\$ 3,250.00				\$3,250.00			\$ 3,250.00	Y	12/12/24	60-10-60-22	
11/4/24	2024-1640	11/14/24	SEE	MS4 Compliance	\$ 10,968.40		\$10,968.40					\$ 10,968.40	Y	12/12/24	10-10-22-05	
11/14/24	27	11/27/24	Dept. of Environmental Protection	2025 Annual Dues	\$ 362.00		\$362.00					\$ 362.00	Y	12/12/24	10-10-22-05	
12/9/24	33375	1/2/25	Plymouth Engineering, Inc.	Municipal Bldg. USF	\$ 498.00				\$498.00			\$ 498.00	Y	3/13/25	10-10-22-05	
1/16/25	2024-1641	1/29/25	SEE	Watershed Plan	\$ 28,167.27		\$28,167.27					\$ 28,167.27	Y	3/13/25	10-10-22-05	
1/16/25	2024-1678	1/29/25	SEE	MS4 Compliance	\$ 4,288.75		\$4,288.75					\$ 4,288.75	Y	3/13/25	10-10-22-05	
4/11/25	144233	4/16/25	Fastenal	To make S.W. Drains	\$ 55.72			\$55.72				\$ 55.72	Y	6/12/25	10-10-22-10	
1/9/25	2025-3	4/16/25	BASWG	BASWG Dues	\$ 4,000.00		\$4,000.00					\$ 4,000.00	Y	6/12/25	10-10-22-05	
3/31/25	2025-1742	4/30/25	SEE	MS4 Compliance	\$ 2,945.00		\$2,945.00					\$ 2,945.00	Y	6/12/25	10-10-22-05	
3/31/25	2025-1752	4/30/25	SEE	Sucker Brook Management Plan	\$ 7,637.50		\$7,637.50					\$ 7,637.50	Y	6/12/25	10-10-22-05	
4/22/25	33772	5/15/25	Plymouth Engineering, Inc.	Municipal Bldg. USF	\$ 825.00		\$7,637.50		\$825.00		\$825.00	\$ 825.00	Y	6/12/25	10-10-22-05	
5/15/25	33874	5/28/25	Plymouth Engineering, Inc.	Municipal Bldg. USF	\$ 1,425.00				\$1,425.00			\$ 1,425.00	Y	6/12/25	10-10-22-05	
6/27/25	2025-1802	6/30/25	SEE	Compliance & Permitting	\$ 2,118.75		\$2,118.75					\$ 2,118.75	Y	9/11/25	10-10-22-05	
6/30/25	2025-1777	6/30/25	SEE	MS4 Compliance	\$ 9,651.21		\$9,651.21					\$ 9,651.21	Y	9/11/25	10-10-22-05	
6/30/25	2525-1778	6/30/25	SEE	Compliance & Permitting	\$ 43,261.86		\$4,361.86					\$ 4,361.86	Y	9/11/25	10-10-22-05	
					\$ 133,661.80						1-351-00	R 01-48				

Total Invoices as of
\$ 94,761.80

YTD reimbursed to General Fund: \$ 78,629.98

Total Proposed for Reimbursement to General Fund 06/12/2025 \$ 16,131.82

Total Proposed in Current Fiscal Year for Reimbursement to General Fund: \$ 94,761.80

FY25 Invoices as of 9/11/2025 - \$94,761.80

As of June 30 the max spending for FY25 is \$137,157.52 or 4% of \$3,428,937.90

	YTD	Deposit to:
Total from Principal		1-351-00 HCB
Total from Income	\$ 94,761.80	R 01-48 Env Tr Rev
Budgeted revenue	\$ 142,500.00	FY25 Town Budget
Remaining budgeted revenue (FY25)	\$ 47,738.20	

Source: Wanda Libbey, CED Administrative Assistant

As of 09/4/2025

EXHIBIT A
FORM OF CERTIFICATE OF TOWN

H-9

First National Bank (Institutional Trustee)
ATTN: First National Wealth Management – Lorraine Ouellette
194 Beechland Road
Ellsworth, ME 04605

Re: Demand for Funds Pursuant to Trust Indenture Dated as of October 1, 1991, between Town of Hampden, as Grantor and First National Bank, as Institutional Trustee (the "Trust Indenture")

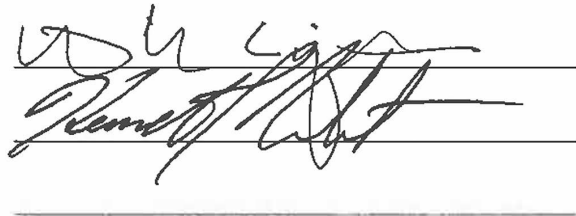
Gentlepersons:

This certificate is provided to you pursuant to the above-referenced Trust Indenture. Capitalized terms used herein without definition shall have the meaning set forth in the Trust Indenture.

The undersigned does hereby certify:

1. That they are the Individual Trustees of the Trust.
2. The Individual Trustees have approved the use of property held in the Fund for purposes set forth in the Trust Indenture, in the amount set forth below.
3. You are hereby directed to pay **from the Environmental Trust Income** to the Town of Hampden the sum of **\$5,589.25**.

INDIVIDUAL TRUSTEES



CERTIFICATE OF TOWN CLERK

The undersigned DOES HEREBY CERTIFY:

1. That she is the duly appointed and incumbent Clerk of the Town of Hampden, Maine.
2. That the foregoing certificate of the Individual Trustees was duly approved by a majority of the members of the Town Council of the Town of Hampden on _____, 2025.

Gayle Decker
Clerk, Town of Hampden

cc: Town of Hampden

Eligible Costs Incurred, Proposed for Environmental Trust Reimbursement for FY26

Source of Proposed Reimbursement

Category of Stormwater Management Cost															
Date	Invoice #	Paid	Vendor	Purpose	Expense	Maintenance	Compliance Documentation	Supplies	Contracted Services	Training/Travel	Principal	Income	Receipt	Date to Env. Trust	Account #
7/10/25	18352	7/16/25	Allen's Environmental	Culvert - Kennebec Rd	\$ 426.50	\$ 426.50						\$ 426.50	Y	9/11/25	10-10-22-01
8/12/25		8/13/25	Dudley Patterson	120 bales of hay	\$ 600.00			\$ 600.00				\$ 600.00	Y	9/11/25	10-10-22-01
8/4/25	654744	8/28/25	Hughes Bros, Inc.	Kennebec Rd. Flowable Fill	\$ 322.00			\$ 322.00				\$ 322.00	Y	9/11/25	10-10-22-01
9/30/25	2025-1830	SEE		Sucker Brook	\$ 4,240.75				\$4,240.75			\$ 4,240.75	Y	9/11/25	10-10-22-05
					\$ 5,589.25						1-351-00	R 01-48			
												\$ 5,589.25			

YTD reimbursed to General Fund:

Total Proposed for Reimbursement to General Fund 09/11/2025 \$ 5,589.25

Total Proposed in Current Fiscal Year for Reimbursement to General Fund: \$ 5,589.25

FY26 Invoices as of 9/11/2025 - \$5,589.25

As of August 31 the max spending for FY26 is \$140,053.85 or 4% of \$3,501,346.30

	YTD	Deposit to:
Total from Principal		1-351-00 HCB
Total from Income	\$ 5,589.25	R 01-48 Env Tr Rev

Budgeted revenue	\$ 133,000.00	FY26 Town Budget
Remaining budgeted revenue (FY26)	\$ 127,410.75	

Source: Wanda Libbey, CED Administrative Assistant

As of 09/8/2025



Memorandum

FROM: Gayle C. Decker, Town Clerk
DATE: September 10, 2025
RE: Liquor License Renewal-Kimberlys At
The Marina

Kimberlys Marina, LLC, DBA Kimberlys At The Marina, owned and operated by Kimberly McLaughlin, has submitted a Renewal Application for a Liquor License for Council approval.

The Division of Liquor Licensing and Enforcement oversees licensing and enforcement activities for Maine's beverage alcohol industry. All licensing is managed through the Bureau's Enterprise Liquor Licensing System (BELLS). Once the Bureau has confirmed that the applicant has met compliance requirements and is in good standing with the Bureau, the application is forwarded to the Town Clerk for Council approval.



Application Copy

File Number: 100331

Job Type: Renewal Application

LICENSE #

CAR-11-101818

APPLICATION DATE RECEIVED

2025-09-09

LICENSE TYPE

On-Premises: Beer, Wine & Spirits

LICENSEE

KIMBERLYS MARINA, LLC

AGENT NAME

EFFECTIVE DATE

2024-09-11

EXPIRES

2025-09-10

STATUS

Active

PREMISES NAME

KIMBERLYS AT THE MARINA

NEW SECONDARY LICENSE(S)

None selected

PREMISES TYPE

Class A Restaurant

PREMISES NAME

KIMBERLYS AT THE MARINA

OPERATOR

KIMBERLYS MARINA, LLC

PHYSICAL ADDRESS

108A MARINA RD HAMPDEN ME 04444-1825

MAILING ADDRESS

108A MARINA RD KIMBERLEY MCLAUGHLIN HAMPDEN ME 04444-1825

CONTACT NAME

KIMBERLY MCLAUGHLIN

PREFERRED CONTACT METHOD

Email

CONTACT PHONE

(207) 990-1111

ALTERNATE PHONE

FAX

EMAIL

kimberly@kimberlysmarina.com

QUESTIONS

On-Premises: Beer, Wine & Spirit

1. Is your business (including any DBA) registered and in good standing with the Maine Secretary of State?

Answer "No" if you are a Sole Proprietor.

Yes

20062376DC

2. Does the licensee or applicant(s) have any interest in any other Maine Liquor License?

No

3. Is the applicant/licensee an individual, partnership, or association?

Yes

Yes

4. Are all licensees/applicants residents of the State of Maine?

Yes

5. Is your license for a club with a membership?

No

6. Is your license application for Vessel Corporation?

No

7. Do you have a valid and current health license issued by Maine Department of Health and Human Services OR the Department of Agriculture?

Yes

(document uploaded)

8. Do you have a license from the Office of the State Fire Marshal? Contact (207) 626-3870 to determine whether licensure is necessary.

Yes

9. Will any law enforcement officer directly benefit financially from this license, if issued?

No

10 Is the licensee or applicant for a license receiving, directly or indirectly, any money, credit, thing of value, endorsement of commercial paper, guarantee of credit or financial assistance of any sort from any person or entity within or without the State, if the person or entity is engaged, directly or indirectly, in the manufacture, distribution, wholesale sale, storage or transportation of liquor.

No

11 Is the licensee/applicant(s) directly or indirectly giving aid or assistance in the form of money, property, credit, or financial assistance of any sort, to any person or business entity holding a liquor license granted by the State of Maine?

No

12 Do you have a manager employed?

Yes

Victoria Southard 2/25/1994

13 Has any of the listed applicants, an immediate family member of an applicant, or an employed manager been denied a liquor license or had a liquor license revoked within the last 5 years?

No

14 Is any of the listed applicants the spouse, father, mother, child or other immediate family member of a person whose liquor license has been revoked or denied in the last 6 months?

No

15 Has any licensee/applicant or employed manager ever been convicted of any violation of the liquor laws in Maine or any State of the United States within the last 5 years?

No

16 Has the licensee/applicant(s) or manager ever been convicted of any violation of any law, other than minor traffic violations, in Maine or any State of the United States?

No

17 Does the licensee/applicant(s) own the premises?

Yes

18 At which address are your business records located?

108A Marina Road
Hampden, Maine 04444

19 What will be your business hours? Please indicate each day's open and close times.

Closed Tuesday
Open Wednesday-Monday 11:30 A.M.- 8:30 P.M.

20 Please provide the name and distance from the premises to the nearest school, school dormitory and place of place of worship, measured from the main entrance of the premises to the main entrance of the school, school dormitory and place of worship by the ordinary course of travel.

Discovery Church 3 miles

21 Is your application for a Hotel or Bed & Breakfast?

No

22 What is the gross food income for the licensure period that will end on the expiration date?

500,000

23 What is the gross income from beer, wine, and spirits for the licensing period ending on the expiration date?

75,000

24 Do you have a food menu?

Yes

(document uploaded)

25 How many seats do you have?

125

26 How many bathrooms do you have available to the public?

4

DOCUMENTS

TYPE	FILE NAME	DESCRIPTION
Food Menu	77904047376__68B29BC E-01C7-4335-B256- 88723071261C.jpeg	Food menu
Premises Floor Plan	77904237629__8FBDCFA 6-AAEE-4DC1-B780- 981B8B2128AD.jpeg	Floor plan
Maine Health or Agriculture License	IMG_1115.jpeg	Health license
Corporate Supplemental Form	IMG_1410.jpeg	Corporate form

APPLICANT

KIMBERLYS MARINA, LLC

DECLARATION

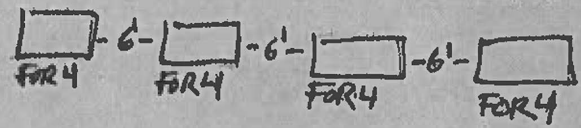
- ☒ I certify that I am the applicant as described in this application, or that I am duly authorized to submit this application on the applicant's behalf.

All information provided in this application is accurate and correct. I understand that false statements made on this application are punishable by law. Knowingly supplying false information on this application is a Class D Offense under Maine's Criminal Code, punishable by confinement of up to one year, or by monetary fine of up to \$2,000 or by both.

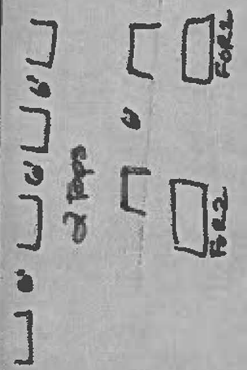
Deck Entrance



UPPER DECK



PATIO

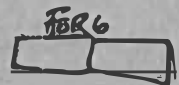


Entrance/Exit

SERVICE AREA



Entrance



6'

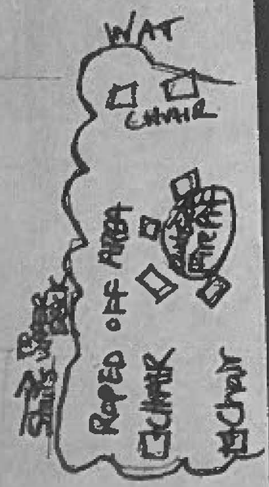
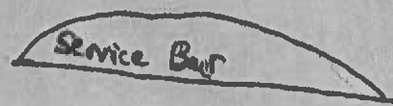


Dining Room



Exit

Entrance





Light Fares

Served with fries or coleslaw. Sweet potato fries add \$3

Maine Lobster Roll	34
Tossed with light mayo, served on a toasted New England-style bun.	
Maine Lobster BLT*	38
Mixed with light mayo and topped with mixed greens, tomato, local bacon, and avocado on grilled sourdough.	
Peekytoe Crab Roll	30
Tossed with light mayo, served on a toasted New England-style bun.	
Marina Burger	22
Grass fed beef topped with house made bacon-onion jam, Cabot white cheddar, romaine, sliced tomato, and avocado on a toasted bun.	

Haddock Reuben* 20
Topped with coleslaw, Thousand Island dressing, and Swiss cheese on marble rye.

Haddock Burger 16
Topped with romaine, tomato, and red onion, on a toasted bun with house made tartar on the side.

Crispy Chicken Sandwich 16
Served with coleslaw, tomato, pickles, banana peppers, Swiss cheese, and a tangy house sauce.

* Items followed by an asterisk are not available after 4 PM

Entrées

Served with your choice of two sides.

Atlantic Salmon	34	Filet Mignon (GF)	
Grilled and topped with a light lemon dill sauce.		The Classic: Served with sautéed mushrooms and onions.	
Maine Fried Clams	MKT	The Oscar: Topped with fresh crab & bearnaise sauce.	
Tenderloin or whole belly clams fried to perfection.		Surf 'n' Turf: Served with a fresh Maine lobster tail.	
Fish and Chips	28		
Fresh native haddock fried, or blackened and grilled, with French fries and house made coleslaw.		Shrimp Scampi	32
		Garlic and white wine with sweet grape tomatoes, capers, and fresh parmesan over linguine. (Sides not included).	
Maine Sea Scallops	36	Sun-Dried Tomato Basil Chicken (GF)	30
Deliciously pan seared or fried, served with lemon and house tartar sauce		Baked with sundried tomatoes and fresh basil in a light cream sauce.	
Scallop and Lobster Risotto	42	Fresh Maine Lobster (GF)	MKT
Scallop and lobster with creamy risotto and spring peas.		1-1/4 lbs. hardshell lobster steamed. (Larger lobsters available upon preorder).	
Seafood Combination	36	Lazy Lobster (GF)	MKT
Choose two of the following:		Sweet cooked lobster freshly picked for your easy enjoyment. Served with hot drawn butter and fresh lemon.	
Scallops - Shrimp - Tenderloin Clams - Haddock (MKT for the substitution of whole belly clams)		Accompaniments	
Baked Stuffed Haddock	38	Chef's Potato - Nightly Vegetable - French Fries	
A local favorite, baked with homemade seafood stuffing bursting with crab, scallops, and shrimp, finished with a creamy shrimp sauce and toasted cracker crumbs.		Sweet Potato Fries add \$3. Mixed Green Salad add \$5	

For your convenience, a 20% gratuity will be added to parties of four or more.
Consumption of raw or undercooked meats, poultry, seafood or shellfish may increase risk of food borne illness.

State of Maine

DEPARTMENT OF HEALTH AND HUMAN SERVICES

EST ID: 6161

EATING PLACE TIER 2 30 Seats (In)

KIMBERLY'S @ THE MARINA
D MARINA RD
HAMPDEN ME 04444

EXPIRES: 11/16/2025

FEE: \$265.00

ATTN: KIMBERLY MCLAUGHLIN
MCLAUGHLIN LLC
KIMBERLY'S @ THE MARINA
D MARINA RD
HAMPDEN ME 04444



Janie Griffin
Acting Commissioner

NON-TRANSFERABLE

MAINE REVENUE SERVICES

THIS REGISTRATION CERTIFICATE FOR A

RETAILER

is issued under the provisions of MRSA, Title 36, Part 3, §1754-B to:

KIMBERLYS MARINA LLC
D/B/A KIMBERLYS AT THE MARINA
108A MARINA ROAD
HAMPDEN, ME 04444

Registration Number: 1150664

Date issued: MAY 01 2011

Code: 012
Frequency: SEASONAL



STATE OF MAINE
DEPARTMENT OF ADMINISTRATIVE AND FINANCIAL SERVICES
BUREAU OF ALCOHOLIC BEVERAGES AND LOTTERY OPERATIONS
DIVISION OF LIQUOR LICENSING AND ENFORCEMENT

Supplemental Ownership Form
B.L.F. 1001

All Questions Must Be Answered Completely

1. Company or sole proprietor legal name: <u>Kimball's Marina LLC</u>	2. Date of incorporation/registration: <u>5/20/11</u>	3. State of incorporation: <u>Maine</u>
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List the following information for officers, directors, owners equal to or over 10% and persons with indirect beneficial interest in the applicant:

Name	Date of Birth	Phone or E-mail	Address	Title	Ownership Stake (%)
<u>Kimball McLaughlin</u>	<u>1-14-62</u>	<u>Kimball@kimball.com</u>	<u>1000 Main St</u>	<u>Owner</u>	<u>100%</u>