

RECORD OF PROCEEDINGS

VILLAGE OF PLYMOUTH Regular SESSION

Held November 12, 2025

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The Village of Plymouth convened in regular session on November 12, 2025 at 7:00PM in person and streamed live on Facebook. The meeting was held at 48 West Broadway, Plymouth, Ohio in the council chambers. Mayor Fryman called the meeting to order with the following members and visitors present:

Mrs. Susan Moore	Present	Mr. Dwayne Cassidy	Present
Mrs. Amanda Clark	Present	Mr. Richard Hurles	Present
Mr. Jeff Brown	Present	Ms. Susan Broderick	Present

EMPLOYEES: DiAnn Jamerson, Fiscal Officer; James Burton, Administrator; Montel Gordon, Police Chief; Richard Metzger, Fire Chief; and Rebekah Fearing, Tax/Mayor's Court Clerk.

VISITORS : None

The Pledge of Allegiance was said.

Motion to Approve Minutes

It was moved by Mrs. Moore and seconded by Mr. Cassidy to approve the minute of October 28, 2025.

Motion carries 6-0 **Motion** **1**

Motion to approve payment of bills and acceptance of financial statement

It was moved by Mr. Hurles and seconded by Mr. Brown to approve the payment of bills through December 15, 2025 and acceptance of October financial statement.

Motion carries 6-0 **Motion** **2**

Public Input - None

Petitions, Proclamation and Remonstrances – None

Committee Reports –

Finance: Mrs. Clark stated finance met two weeks ago and discussed 2026 big expenses and started to discuss wages for 2026. She handed out the draft of how the utility department could be formatted into steps for raises and to show potential growth in that department. Clark also stated they would be another meeting next week.

Clark then announced the Fiscal Officer received 3 Stars for Outstanding Achievement in Open and Transparent Government in the recent audit that was completed for 2023-2024.

Service: Mr. Hurles stated everyone has the Administrators service report and the upcoming projects report.

The Administrator's reports is as follows:

Sewer

- Took the UV lights out at the sewer plant for the winter.
- Assisted Shiloh- jet out a sewer line.

Electric

- AMP safety meeting.
- Got the two streetlights working on the square.
- Working on overhead lights in the garage.

Street

- Picking up leaves.

Pool / Cemetery / Park

- Got all the splash pad equipment put up for winter.
- Put down seven-footer forms at the cemetery.
- Winterize the bathroom at the park.

Miscellaneous

- Power wash the side of the office building.

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Upcoming projects:

Sewer

- Sewer lift station on West Broadway.
- Sewer lift station on Nicholas.
- Main raw sewer pumps.
- Access driveway to trailer park lift station.
- Sludge basin mixer electric issue.
- Raw and final flow meters.
- Trees on the lagoon dike.
- Electric to alum shed.

Water

- 2025 Flushing hydrants were completed in October.
- Booster station valves will start replacing them in the spring.
- Water loss. Old water main abandonment on riggs St. Start that project in the spring.
- Pit meter install on pine St.
- Electric in riggs St tower.

Electric

- We do have several streetlights out and will be replacing them.
- Relocate the electric for the bridge replacement starting in April.

Street

- We will start crack sealing the roads in mid -September 2026.

Sidewalks

- Need to start looking for grants for sidewalks or making the homeowners replace theirs. But we also need to make sure we have the funds in the street department.

Safety: Mr. Cassidy stated we had a safety committee meeting on October 28, the minutes of that meeting have been emailed. Highlights were as follows:

- Sending two Officers for instructor training
- Looking into grants
- improving hiring process for police department
- Police range qualifying

Last month there were 490 calls for the Police department.

The Fire/Ems report for October was as follows:

	MTD	YTD
Squad	12	147
MVA	4	16
Fire	0	32

Total runs for year 195

The Fire department is still moving out of the old station. Cassidy thanked everyone who volunteered and was involved with the Pancake breakfast.

Chief Metzger stated they had a great turn out. They will be having another pancake breakfast on January 10, 2026 from 8am to 11am, and then on March 21st they will either have a steak or spaghetti dinner at the Legion. Metzger thanked P.I.C. for their help, Council members who came out in support and also thanked the Community for their support.

Metzger state our IT company will be coming Friday to finish up. By doing some of the items in house, it has saved money.

Cassidy stated the next safety meeting will be after Council on November 25, 2025.

Rules and Village Admin: Mrs. Moore stated we have three resolutions to consider tonight. Moore also stated we have scheduled a tentative meeting for November 18th at 6pm.

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Planning Commission: Mr. Brown stated there would be a meeting in the near future to look at a fence variance for 181 Beelman St.

Pool/Park: Ms. Broderick stated she had nothing at this time.

Economic Development: Mayor Fryman stated Friday she and Councilwoman Moore would be meeting with a representative from the Richland Chamber of Economic Development, to see if they have any suggestions or different ideas for grants and funding. Mrs. Moore stated there was a meeting on October 20th at 6:30pm, everyone has the minutes. There will be another meeting scheduled before the end of the year.

Legislation –

Resolution – FSA 2026

MAYOR FRYMAN READ A RESOLUTION TO ENTER INTO AN AGREEMENT WITH CONSUMER DRIVEN ADMINISTRATORS, LLC FOR THE ESTABLISHMENT OF A FLEXIBLE SPENDING ACCOUNT, AND DECLARING AN EMERGENCY.

It was moved by Mr. Cassidy and seconded by Mr. Hurles to suspend the rules.

Votes were Mr. Hurles, Aye; Ms. Susan Broderick, Aye; Mr. Dwayne Cassidy, Aye; Mr. Jeff Brown, Aye; Mrs. Amanda Clark, Aye; and Mrs. Susan Moore, Aye

Motion carries 6-0

Mayor Fryman stated this is for the employees. It has to be renewed every year. The Fiscal Officer stated it is funded by money that is withheld from an employee's check.

It was moved by Mrs. Moore and seconded by Mrs. Clark to accept the third and final reading.

Votes were Mr. Hurles, Aye; Ms. Susan Broderick, Aye; Mr. Dwayne Cassidy, Aye; Mr. Jeff Brown, Aye; Mrs. Clark, Aye; and Mrs. Susan Moore, Aye

Motion carries 6-0

Resolution 31-2025

Resolution – Fire Contact with New Haven Township

MAYOR FRYMAN READ A RESOLUTION TO ENTER INTO A THREE-YEAR AGREEMENT FOR FIRE AND OTHER EMERGENCY PROTECTION COMMENCING JANUARY 1, 2026 WITH THE BOARD OF TOWNSHIP TRUSTEES OF NEW HAVEN TOWNSHIP, AND DECLARING AN EMERGENCY

It was moved by Mr. Hurles and seconded by Mr. Cassidy to suspend the rules.

Votes were Mr. Hurles, Aye; Ms. Susan Broderick, Aye; Mr. Dwayne Cassidy, Aye; Mr. Jeff Brown, Aye; Mrs. Amanda Clark, Aye; and Mrs. Susan Moore, Aye

Motion carries 6-0

It was moved by Mr. Cassidy and seconded by Ms. Broderick to accept the third and final reading.

Votes were Mr. Hurles, Aye; Ms. Susan Broderick, Aye; Mr. Dwayne Cassidy, Aye; Mr. Jeff Brown, Aye; Mrs. Clark, Aye; and Mrs. Susan Moore, Aye

Motion carries 6-0

Resolution 32-2025

Resolution – Ambulance Contact with New Haven Township

MAYOR FRYMAN READ A RESOLUTION TO ENTER INTO A THREE-YEAR AGREEMENT FOR RESCUE AND AMBULANCE EMERGENCY SERVICES COMMENCING JANUARY 1, 2026 WITH THE BOARD OF TOWNSHIP TRUSTEES OF NEW HAVEN TOWNSHIP, AND DECLARING AN EMERGENCY.

It was moved by Ms. Broderick and seconded by Mrs. Moore to suspend the rules.

Votes were Mr. Hurles, Aye; Ms. Susan Broderick, Aye; Mr. Dwayne Cassidy, Aye; Mr. Jeff Brown, Aye; Mrs. Amanda Clark, Aye; and Mrs. Susan Moore, Aye

Motion carries 6-0

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Mrs. Moore asked about the contract price. Chief Metzger stated that has been discussed and agreed with New Haven Township.

It was moved by Ms. Broderick and seconded by Mr. Brown to accept the third and final reading.

Votes were Mr. Hurles, Aye; Ms. Susan Broderick, Aye; Mr. Dwayne Cassidy, Aye; Mr. Jeff Brown, Aye; Mrs. Clark, Aye; and Mrs. Susan Moore, Aye

Motion carries 6-0

Resolution 33-2025

Contracts, Bonds or Bids – None

Unfinished Business – None

New Business – Mr. Brown was asked by a resident if the Village would be interested in creating a mobile food pantry. It is like a box drop or blessing box. Discussion took place on establishing mobile food pantries ('blessing boxes'); potential locations and community involvement considered.

Mr. Hurles stated he was asked by a resident what the Village was going to do with the old fire station. Mayor Fryman stated there is nothing definite yet but there are people interested in buying it. The fire department is going to keep the building behind the station. If he has someone interested in buying it, definitely give that information to the Administrator so we can have it available when a decision is made.

Announcements: Next Regular Council meeting will be November 25, 2025, at 7pm., Rules will meet on November 18, 2025 at 6:00pm. Safety committee to meet November 25, 2025, following Council meeting. Other committees meet as needed.

Motion to Adjourn

It was moved by Mr. Hurles and seconded by Mrs. Moore to adjourn at 7:25pm.

Motion carries 6-0

Motion

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DiAnn Jamerson, MMC, Fiscal Officer


Cassandra Fryman, Mayor

All formal actions of the Village of Plymouth concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.