



**SUMMARY OF PROCEEDINGS
COUNTY OF SUTTER, STATE OF CALIFORNIA
SESSION OF MAY 12, 2026**

LOCATION: Council Chambers
1201 Civic Center Blvd.,
Yuba City, CA 95993

2:00 PM SPECIAL MEETING/STUDY SESSION

See separate Minutes

3:00 PM REGULAR MEETING/CALL TO ORDER

Chair Ziegenmeyer called the meeting to order, directed the Board Clerk to call the roll of the Board, and the attendance is shown below:

Attendee Name	Title	Status
Jeffrey K. Boone	District 1	Present
Dan Flores	District 2	Present
Mike Ziegenmeyer	Chair, District 3	Present
Karm Bains	Vice Chair, District 4	Present
Jeff Stephens	District 5	Present

INVOCATION

Supervisor Flores led the Board and the audience in an invocation.

A moment of silence was held for former Sutter County Supervisor John Benatar.

PLEDGE OF ALLEGIANCE

Sheriff Barnes led the Board and the audience in the Pledge of Allegiance.

PRESENTATIONS

Chair Ziegenmeyer presented a Certificate of Recognition to Assemblyman James Gallagher for his role in securing funding following the closure of the Del Monte processing facility.

Assemblyman Gallagher accepted the certificate, spoke about the process to secure the funding, and thanked the Board for their recognition.

Chair Ziegenmeyer presented a proclamation recognizing May 2026 as Asian American History Month to Jim Tanimoto, Japanese internment camp survivor.

Mr. Tanimoto accepted the proclamation and thanked the Board for their recognition.

Chair Ziegenmeyer presented certificates of recognition to local Asian American Organizations.

Mr. Tanimoto, the Marysville Chapter of the Japanese American Citizens League, SHARE Hmong, and the Tri-Counties Filipino American Association accepted the certificates and thanked the Board for their recognition.

Local Asian American Organizations presented the Honorable Fitzgerald A. Javellana with a letter expressing their gratitude for organizing the Korematsu v. United States Trial Reenactment and Community Program.

Honorable Fitzgerald A. Javellana accepted the letter, spoke about the reenactment, and thanked the local Asian American Organizations for their recognition.

Chair Ziegenmeyer presented a proclamation recognizing May 3-9, 2026 as National Small Business Week to Brynda Stranix, Managing Director, Yuba Sutter Chamber of Commerce.

Ms. Stranix accepted the proclamation and thanked the Board for their recognition.

Chair Ziegenmeyer presented a proclamation recognizing May 6-12, 2026 as National Nurses Week to J'lene Kurtz, Supervising Psych Technician, Sutter County Health and Human Services.

Ms. Kurtz accepted the proclamation and thanked the Board for their recognition.

Chair Ziegenmeyer presented proclamations recognizing May 17-23, 2026 as National Public Works Week to Neal Hay, Director of Development Services, and Ken Sra, Director of General Services.

Mr. Hay and Mr. Sra accepted the proclamations and thanked the Board for their recognition.

Chair Ziegenmeyer presented a proclamation recognizing May 2026 as Older Americans Month to Alyssa Valenzuela, Nutrition Program Supervisor, Agency on Aging Area 4.

Ms. Valenzuela accepted the proclamation and thanked the Board for their recognition.

Chair Ziegenmeyer presented a proclamation recognizing May 2026 as Perinatal Mental Health Month to Dr. Michele Blake, Executive Director, Children & Families Commission.

Dr. Blake accepted the proclamation, spoke about the importance of Perinatal Mental Health, and thanked the Board for their recognition.

Chair Ziegenmeyer presented a proclamation recognizing May 2026 as Mental Health Awareness Month to Betsy Gowan, Adult Services Branch Director, Sutter County Health and Human Services.

Chair Ziegenmeyer presented a proclamation recognizing May 2026 as National Foster Care Month to Josh Thomas, Children's Branch Director, Sutter County Health and Human Services.

Mr. Thomas accepted the proclamation and thanked the Board for their recognition.

PUBLIC COMMENT

A member of the public spoke about the recent Del Monte bankruptcy.

A member of the public expressed gratitude to the Board for their role in securing funding for the farmers affected by the Del Monte bankruptcy.

A member of the public thanked the Board and staff for their service.

CONSENT CALENDAR

The Board approved the Consent Calendar items 1-15, as follows:

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Karm Bains, Vice Chair, District 4
SECONDER:	Jeff Stephens, District 5
AYES:	Boone, Flores, Ziegenmeyer, Bains, Stephens

Clerk of the Board

- 1) **Approval of the reappointment of Stephanie Allan to the Live Oak Cemetery District Board of Trustees for a four-year term (MT7706)**

Development Services

- 2) **Authorization for the advertisement of a Request for Proposals for a consultant to conduct a comprehensive industry and workforce assessment, and produce a report with findings, recommendations, and materials to support a Community-Based Organization outreach event; approval of a Memorandum of Agreement with the Yuba-Sutter Economic Development Corporation to provide development services in an amount not to exceed \$52,000 annually; and authorization for the Director of Development Services, or their designee, to execute the agreement (MT7662) (A26-068)**
- 3) **Adopted RESOLUTION NO. 26-017, A RESOLUTION OF THE SUTTER COUNTY BOARD OF SUPERVISORS REVISING THE FEE SCHEDULE FOR SPECIAL EVENTS PURSUANT TO CHAPTER 420 OF THE SUTTER COUNTY CODE OF ORDINANCES as appears of record in the office of the Clerk of the Board in Resolution Book 66, at page 51 to which record reference is made for further particulars and by such reference incorporated herein and made a part hereof (MT7660)**

Emergency Services

- 4) **Adopted RESOLUTION NO. 26-018, A RESOLUTION OF THE SUTTER COUNTY BOARD OF SUPERVISORS AUTHORIZING THE EMERGENCY OPERATIONS MANAGER TO EXECUTE MEMORANDUMS OF UNDERSTANDING BETWEEN SUTTER COUNTY AND HHP FUNDING RECIPIENTS FOR PROVISION OF FUNDS FOR HEALTHCARE EMERGENCY PREPAREDNESS as appears of record in the office of the Clerk of the Board in Resolution Book 66, at page 52 to which record reference is made for further particulars and by such reference incorporated herein and made a part hereof (MT7705)**
- 5) **Adopted RESOLUTION NO. 26-019, A RESOLUTION (CAL OES 130) DESIGNATING THE COUNTY ADMINISTRATOR, ASSISTANT COUNTY ADMINISTRATOR, AND/OR THE EMERGENCY OPERATION MANAGER AS THE AUTHORIZED AGENT FOR THE PURPOSE OF OBTAINING FEDERAL AND/OR STATE FINANCIAL ASSISTANCE FOR DISASTER EXPENSES FOR A THREE-YEAR PERIOD as appears of record in the office of the Clerk of the Board in Resolution Book 66, at page 55 to which record reference is made for further particulars and by such reference incorporated herein and made a part hereof (MT7682)**

Health and Human Services

- 6) **Authorization to prepare a Gold Resolution for Dr. Phuong Luu, Bi-County Health Officer in appreciation of her dedicated service to the County and the community (MT7684)**
- 7) **Authorization to prepare a Gold Resolution for John Hemphill, Psychiatric Technician, in honor of his retirement from Sutter County (MT7687)**

- 8) **Approval of a Health Care Services Agreement with Partnership HealthPlan of California effective May 1, 2026 for the provision of reimbursing Sutter County Health and Human Services Public Health Branch for the administration of vaccines and tuberculosis (TB) skin testing and reading as provided through the Sutter County Public Health Clinic (MT7724) (A26-062)**
- 9) **Approval of a Second Amendment to the Independent Contractor Agreement with Language Line Services, Inc., for interpretation and translation services extending the termination date to June 30, 2027, increasing the contract maximum in an amount not to exceed \$115,000 for Fiscal Years 2025-27, and updating the Scope of Work (MT7681) (A26-063)**
- 10) **Approval of a First Amendment to the Memorandum of Understanding with Habitat for Humanity Yuba/Sutter, Inc., for the provision of administering the California Department of Social Services Community Care Expansion program funds and authorization for the Health and Human Services Director, or their designee, to sign related documents and amendments thereto (MT7679) (A26-064)**
- 11) **Approval of an adjustment to the FY 2025-26 In-Home Supportive Services (IHSS) Adopted Budget (CC5201), increasing appropriations in the amount of \$211,711 in Other Charges to meet the increased County IHSS Maintenance of Effort base requirement, offset by 1991 Realignment revenue and cancellation of fund balance (CC0248) (4/5 vote required) (BT-2610000300 pending) (MT7678)**
- 12) **Approval of the California Child and Family Services System Improvement Plan for Sutter County Health and Human Services, Children's Branch, Child Welfare Services (CWS) and Sutter County Probation for the period of February 4, 2026 through February 4, 2031; authorization for the Chair, Children's Services Branch Director, Chief Probation Officer, and CWS Program Manager to sign the System Improvement Plan and any required associated documents; and approval and authorization for the Chair to sign the Notification of Intent to Meet Assurances for the Child Abuse Prevention, Intervention and Treatment/ Community-Based Child Abuse Prevention/Promoting Safe and Stable Families programs (MT7677)**
- 13) **Approval of a third amendment to the agreement for Medical/Clinical Provider Coverage Fees in Confirmation with Amergis Healthcare Staffing, Inc., for the purpose of including additional positions to the Statement of Work (MT7666) (A26-065)**

Sheriff-Coroner

- 14) **Approval of an adjustment to the FY 2025–26 Adopted Budget for Sheriff NET5 (CC2202), increasing appropriations by \$38,000 to purchase a 2024 Chevrolet Silverado Pickup Truck (PJ-100688) from NET5–City of Yuba City offset by a corresponding decrease of \$38,000 in appropriations within Sheriff-Coroner (CC2201); approval to accept the donation of a 2000 Ford E-250 Van valued at approximately \$3,700, from NET5–City of Yuba City at no cost; and approval to add the 2024 Chevrolet Silverado Pickup Truck (PJ-100688) and the 2000 Ford E-250 Van to the Sheriff Net5 (CC2202) Capital Asset Listing (4/5 vote required) (BT-2610000303 pending) (MT7656)**
- 15) **Approval of a Memorandum of Understanding (MOU) effective July 1, 2026 and continue until terminated in an amount not to exceed \$35,000 per fiscal year to establish a joint Special Investigations Unit (SIU) Task Force between Sutter County Sheriff's Office, Yuba City Police Department, Sutter County Probation Department, and Sutter County District Attorney's Office; authorization for the Sheriff-Coroner, Chief Probation Officer, and District Attorney to sign the MOU; approval for the Sheriff-Coroner to sign any future SIU MOU amendments; and approval to change the CC2202 name in Workday from NET5 Sheriff to Sheriff SIU effective July 1, 2026 (MT7683) (A26-066)**

PUBLIC HEARINGS

- 16) **Public Hearing to consider adoption of a resolution updating the Natomas Basin Mitigation Fee for 2026 for authorized development under the Natomas Basin Habitat Conservation Plan (MT7635)**

This having heretofore been fixed as the date, time, and place to conduct a Public Hearing to consider adoption of a resolution updating the Natomas Basin Mitigation Fee for 2026 for

authorized development under the Natomas Basin Habitat Conservation Plan (MT7635), the matter was called to be heard.

Kristina Hassman, Principal Planner, discussed the item and recommended action.

Chair Ziegenmeyer opened and closed the Public Hearing with no testimony being heard.

The Board held a Public Hearing and ADOPTED RESOLUTION 26-020, A RESOLUTION OF THE SUTTER COUNTY BOARD OF SUPERVISORS UPDATING THE NATOMAS BASIN HABITAT CONSERVATION PLAN MITIGATION FEE IN UNINCORPORATED SUTTER COUNTY as appears in the office of the Clerk of the Board in Resolution Book 66, at page 58 to which record reference is made for further particulars and by such reference incorporated herein and made a part hereof (MT7635)

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dan Flores, District 2
SECONDER:	Karm Bains, Vice Chair, District 4
AYES:	Boone, Flores, Ziegenmeyer, Bains, Stephens

17) Public Hearing to consider approval of Project U24-0001 (Sutter County) – A Zoning Code text amendment to the Sutter County Zoning Code to incorporate revisions regarding small and large general truck yards (This project is exempt from CEQA) (MT7669)

This having heretofore been fixed as the date, time, and place to conduct a Public Hearing to consider approval of Project U24-0001 (Sutter County) - A Zoning Code text amendment to the Sutter County Zoning Code to incorporate revisions regarding small and large general truck yards (This project is exempt from CEQA) (MT7669), the matter was called to be heard.

Neal Hay, Director of Development Services, discussed the item and recommended action.

Supervisor Bains stated that he owns property in the proposed area and is recusing himself from this agenda item.

Chair Ziegenmeyer opened the Public Hearing.

Members of the public spoke in opposition to the recommendation.

A member of the public spoke in support of the recommendation.

Chair Ziegenmeyer closed the Public Hearing.

A discussion and a question-and-answer period were held.

Mr. Hay answered questions of the Board.

The Board held a Public Hearing and approved Project U24-0001 (Sutter County); a Zoning Code text amendment to the Sutter County Zoning Code to incorporate revisions regarding small and large general truck yards, based on the findings contained in the staff report (MT7669)

RESULT:	ADOPTED [4 TO 0]
MOVER:	Dan Flores, District 2
SECONDER:	Jeff Stephens, District 5
AYES:	Jeffrey K. Boone, Dan Flores, Mike Ziegenmeyer, Jeff Stephens
RECUSED:	Karm Bains

18) Public Hearing to consider Project #U24-0017 (Singh) – A General Plan Amendment from ER (Estate Residential) to COM (Commercial) and a Rezone from ER (Estate Residential) to CM (Commercial Industrial) District for the subject 4.21-acre parcel; located at 1280 Walnut Avenue, Yuba City, CA 95991, on the southeast corner of State Highway 99 and Walnut Avenue, south of the City of Yuba City; APN: 23-064-011; Applicant/Owner: Pardeep Singh (A Mitigated Negative Declaration is proposed) (MT7690)

This having heretofore been fixed as the date, time, and place to conduct a Public Hearing to consider Project #U24-0017 (Singh) - A General Plan Amendment from ER (Estate Residential) to COM (Commercial) and a Rezone from ER (Estate Residential) to CM (Commercial Industrial)

District for the subject 4.21-acre parcel; located at 1280 Walnut Avenue, Yuba City, CA 95991, on the southeast corner of State Highway 99 and Walnut Avenue, south of the City of Yuba City; APN: 23-064-011; Applicant/Owner: Pardeep Singh (A Mitigated Negative Declaration is proposed) (MT7690), the matter was called to be heard.

Casey Murray, Senior Planner, discussed the item and recommended action.

Chair Ziegenmeyer opened the Public Hearing.

Members of the public spoke in opposition to the recommendation.

Members of the public spoke in support of the recommendation.

Chair Ziegenmeyer closed the Public Hearing.

A discussion and a question-and-answer period were held.

Neal Hay, Director of Development Services, addressed comments from the public and answered questions of the Board.

The Board: 1) held a Public Hearing and adopted the proposed Mitigated Negative Declaration and Mitigation Monitoring and Reporting Program prepared in accordance with the California Environmental Quality Act and the Guidelines; 2) approved Project #U24-0017 (Singh); a General Plan Amendment from ER (Estate Residential) to COM (Commercial) and a Rezone from ER (Estate Residential) to CM (Commercial Industrial) District for the subject 4.21-acre parcel, based on the findings contained in the staff report; 3) adopted RESOLUTION NO. 26-021, A RESOLUTION OF THE SUTTER COUNTY BOARD OF SUPERVISORS ADOPTING ONE AMENDMENT TO THE GENERAL PLAN AND APPROVING PROJECT as appears in the office of the Clerk of the Board in Resolution Book 66, at page 60 to which record reference is made for further particulars and by such reference incorporated herein and made a part hereof; and 4) introduced an ordinance, waived the full reading, directed the clerk to read the title only, as follows: "AN ORDINANCE OF THE COUNTY OF SUTTER AMENDING THE ZONING OF CERTAIN PARCELS IN THE COUNTY"; and adopted ORDINANCE NO. 1750, AN ORDINANCE OF THE COUNTY OF SUTTER AMENDING THE ZONING OF CERTAIN PARCELS IN THE COUNTY as appears of record in the office of the Clerk of the Board in Ordinance Book W, at page 188 to which record reference is made for further particulars and by such reference incorporated herein and made a part hereof (MT7690)

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Karm Bains, Vice Chair, District 4
SECONDER:	Dan Flores, District 2
AYES:	Boone, Flores, Ziegenmeyer, Bains, Stephens

APPEARANCE ITEMS

19) **Approval of a short-term appointment to the Sutter-Yuba Mosquito & Vector Control District Board of Trustees as a Sutter County Representative expiring on November 28, 2027 (MT7707)**

Gina Graham, Assistant Clerk of the Board, discussed the item and recommended action.

Cindy Wingfield, applicant, introduced herself, spoke about her background, and requested that the Board of Supervisors appoint her to serve on the Sutter-Yuba Mosquito & Vector Control District.

The Board appointed Cindy Wingfield to the Sutter-Yuba Mosquito & Vector Control District Board of Trustees as a Sutter County Representative for a short-term appointment expiring on November 28, 2027 (MT7707)

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jeffrey K. Boone, District 1
SECONDER:	Dan Flores, District 2
AYES:	Boone, Flores, Ziegenmeyer, Bains, Stephens

20) Receive a presentation on Sutter County Library key initiatives, accomplishments, and community impact in 2025 (MT7614)

Ayla Elkins, Director of Library Services, gave a presentation on Sutter County Library key initiatives, accomplishments, and community impact in 2025.

The Board thanked Ms. Elkins for her presentation (MT7614)

21) Approval of a Memorandum of Understanding with Habitat for Humanity Yuba/Sutter and Emerald Oaks Residential Care Facility for the Elderly, for a five-year period to support the use of California Department of Social Services Community Care Expansion Preservation program funding in the amount of \$750,000 for capital improvements at Emerald Oaks Residential Care Facility for the Elderly, and authorization for the Health and Human Services Director, or their designee, to execute the agreement and related documents (MT7680)

Sarah Eberhardt-Rios, Director of Health and Human Services, discussed the item and recommended action.

The Board: 1) approved a Memorandum of Understanding with Habitat for Humanity Yuba/Sutter and Emerald Oaks Residential Care Facility for the Elderly, comprising of SSB Properties, Inc. and Emerald Oaks Care, Inc., for the administration and implementation of California Department of Social Services (CDSS) Community Care Expansion (CCE) Preservation Program funding for capital improvements to Emerald Oaks Residential Care Facility for the Elderly, located in Yuba City; and 2) authorized the Health and Human Services Director, or their designee, to execute the agreement and related documents (MT7680) (A26-067)

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Karm Bains, Vice Chair, District 4
SECONDER:	Dan Flores, District 2
AYES:	Boone, Flores, Ziegenmeyer, Bains, Stephens

22) Presentation of the FY 2026-27 County Department Requested Budget (MT7727)

Laura Granados, Assistant County Administrator, discussed the item and recommended action.

A discussion and a question-and-answer period were held.

Ms. Granados, Todd Retzloff, County Administrative Office – Extra Help, and Steven M. Smith, County Administrator, answered questions from the Board.

The Board thanked Ms. Granados for her presentation (MT7727)

23) Steven M. Smith, County Administrator, announced that the Yuba City Police Department will be hosting a Peace Officers Memorial Ceremony to remember and reflect on the service and sacrifice of those who gave their lives to protect others on May 13, 2026 at 10 a.m. and encouraged the public to attend.

CORRESPONDENCE

Miscellaneous correspondence were noted and filed.

CURRENT BOARDS AND COMMISSIONS VACANCIES (FOR INFORMATIONAL PURPOSES ONLY)

Miscellaneous vacancies were noted and filed.

DISTRICT REPORTS - BOARD OF SUPERVISORS

DISTRICT ONE

District One Supervisor, Jeffrey K. Boone, had no reports.

DISTRICT TWO

District Two Supervisor, Dan Flores, spoke about the memorial service held for former Sutter County Supervisor, Larry Munger and stated that he was honored to take part in the eulogy.

DISTRICT THREE

District Three Supervisor, Mike Ziegenmeyer, provided an update on local high school sports; announced that the 2026 Stand Down Annual Dinner will be held on May 30, 2026 at 5:00 p.m. and that all proceeds raised will benefit local veterans; and wished Clyde Kelly a happy 100th birthday.

DISTRICT FOUR

District Four Supervisor, Karm Bains, had no reports.

DISTRICT FIVE

District Five Supervisor, Jeff Stephens, reported on attending a meeting with Trindel regarding Sutter County property, liability and workers compensation and stated that Sutter County received a glowing report.

BOARD CONSIDERATION OF SYMPATHY OR HONOR OF CERTAIN INDIVIDUALS AND AGENCIES

The Board: 1) approved a plaque for Stephan Chapdelaine for taking 1st place in the NorCal Championships Men's 10K Meter run; 2) approved the creation of Certificates of Recognition for Lisa Herbert, Chani Nattan, Inderpal Moga, G. Sidhu, Yasir Hussain, Mohammad Sadiq & Sukhjeet, and the Punjabi American Heritage Festival; 3) approved the creation of a proclamation for Building Safety Month; 4) approved the purchase of a brick at the Sutter County Museum in memory of former Sutter County Supervisor, Joe Benatar; 5) authorized the purchase of a Birthday Card for Clyde Kelly; and 6) closed in memory of John Perkins and Elise Marie Stoss.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Karm Bains, Vice Chair, District 4
SECONDER:	Jeff Stephens, District 5
AYES:	Boone, Flores, Ziegenmeyer, Bains, Stephens

CLOSED SESSION

Chair Ziegenmeyer asked if there was anyone who wished to speak on these matters and there was no one.

Chair Ziegenmeyer called the Closed Session to order and directed the Clerk to note the purpose of the meeting:

CONFERENCE WITH LABOR NEGOTIATORS LINDA DURRER AND VERONICA
BAUMGARDNER: Employee organizations: POA and Fire
Pursuant to Government Code § 54957.6

The Board adjourned to Closed Session, after which Chair Ziegenmeyer announced that there was nothing to report.

ADJOURNMENT

With no further business coming before the Board, the meeting was adjourned at 6:17 p.m.